

**COMMUNITY POLICY AND MANAGEMENT TEAM  
MEETING MINUTES  
June 22, 2026**

Called to order 10:01 a.m. by Robbie Davis CPMT Chair

**CPMT Members Confidentiality Signature Form**

**The following CPMT members attended:**

Cynthia Hale for Lori Gates-Addison, Cumberland Mountain Community Service Board  
Brenda Blizzard Parent Representative  
Robbie Davis Chair, Tazewell County Department of Juvenile Justice  
Sheri Hale for David Taylor, Director Tazewell County DSS  
Roberta Boyd, Executive Director Clinch Valley Community Action  
Michelle Brown, Tazewell County School  
Whitley Wagner, DePaul Private Provider Representative  
Shanna Plaster, Tazewell County Board of Supervisors  
Robin Jackson CPMT Vice Chair Tazewell County Health Department

**The following CPMT members were absent:**

Arlene Matney, Fiscal Agent Tazewell County Administration

New CPMT member Brenda Blizzard, Parent Representative attended her first meeting. CPMT members welcomed MS. Blizzard and introduced themselves. Ms. Blizzard was provided a copy of the Tazewell County Local CSA Policy and Procedure Manual.

**May 18, 2026 CPMT Minutes** – Sheri Hale made the motion to approve May 18, 2026 CPMT meeting minutes. Whitley Wagner seconded and the motion unanimously passed.

**May Fiscal Year 2026 Financial Report** – Shanna Plaster made the motion to approve the May Fiscal Year 2026 Financial Report. Robin Jackson seconded and the motion unanimously passed.

**Safe & Stable Funds May 31, 2026** – Shanna Plaster made the motion to approve April 30, 2026 Safe & Stable Funds. Michelle Brown seconded and the motion unanimously passed.

**UNFINISHED BUSINESS:**

The Tazewell County CPMT met today at 11:00 with enCircle Representatives Terri Webber and Austin Sachs. During the meeting, an agreement was reached for the Contract Amendment of page 4 Payment and Invoices regarding the number of unexcused absences and payment of days the student was absent. enCircle requested the deletion of a paragraph of the contract be deleted and replaced with their language (*see attached*). Much discussion was had regarding CPMT is following the Code of Virginia and Tazewell County Schools Truancy Policy with the wording currently in the CPMT Contract. CPMT voted not to replace enCircle's language however, during the meeting an agreement was reached to include an Amendment of page 4 Payment and Invoices (*see attached Amendment Page*).

4. **PAYMENT AND INVOICES**

In the event of absences of a non-residential child for previously scheduled services provided in a Private Day School, the TCCPMT agrees to pay to the Provider the service rate agreed to for up to seven (7) consecutive days of unexcused absences. The Private Day School will provide notice to the Truancy Officer of the LEA and the CSA Coordinator on the third consecutive unexcused absence.

**Sheri Hale made the motion to approve the CPMT Amendment to the 2026-2024 Service Agreement. Shanna Plaster seconded and the motion unanimously passed.**

The 11:00 meeting with enCircle concluded at 11:40 with the Coordinator escorting the Representatives to the lobby and the meeting proceeded to the next item on the agenda.

**NEW BUSINESS:**

CPMT reviewed the approved Grafton Integrated Health Network Amendment to the 2025-2026 Contract and approved the same Amendment for the 2026-2027 Contract year (*see attached Amendment Page*).

**Robin Jackson made the motion to approve Grafton Integrated Health Network Amendments to TCCPMT Service Agreement for 2026 to 2027 Service Agreement. Cynthia Hale seconded and the motion unanimously passed.**

CPMT reviewed the approved Centra Health Inc., Bridges Treatment Center Amendment to the 2025-2026 Contract and approved the same Amendment for the 2026-2027 Contract year (*see attached Amendment Page*).

**Michelle Brown made the motion to approve Centra Health Inc., Bridges Treatment Center Amendments to TCCPMT Service Agreement for 2026 to 2027 Service Agreement. Cynthia Hall seconded and the motion unanimously passed.**

CPMT reviewed the request from Kempsville Center for Behavioral Health Request to make the following edits to the CPMT CSA Contract:

Under 21. Insurance, please note: 1. The following language must be added to this section: "Provider shall be permitted to maintain a program of insurance, self-insurance, captive insurance, or any combination thereof to comply with the insurance requirements within this Agreement." Under 22. Evidence of Insurance, please note: 1. Under (b) we cannot agree to provide notice for "materially altered" - this is too broad of a term and there is no insurance industry standard for such a notification.

and

CPMT reviewed the request from Newport News Behavioral Health Center to make the following edits to the CPMT CSA Contract:

Under 22. please note: 1. Item B - Our insurers will not agree to notify for material change as that is too broad of a term and there is no insurance industry standard for such a notification. 2. The following language must be added to this section: "Provider shall be permitted to maintain a program of insurance, self-insurance, captive insurance, or any combination thereof to comply with the insurance requirements within this Agreement."

All CPMT members thoroughly discussed the requested edits to the TCCPMT Service Agreement disapprove this request. CPMT members are asking for clarity to this language. The way CPMT is interpreting this language is if the Providers have changes to their insurance policy they are not required to notify CPMT of those changes and the Providers are trying to limit the insurance coverage outlined in the Contract.

**Sheri Hale made the motion not to approve Kempsville Center for Behavioral Health Amendments to TCCPMT Service Agreement for 2026 to 2027 Service Agreement. Shanna Plaster seconded and the motion unanimously passed.**

Next on the agenda, members reviewed selection of CPMT Chair and Vice Chair for July 1, 2026 to June 30, 2027. Robin Jackson Chair and Lori Gates-Addison Vice Chair. Members also received a copy of the FAPT selection of Chair Amanda Watson and Vice Chair Rebecca Smith for July 1, 2026 to June 30, 2027.

The Coordinator reminded members if they have not, review Administrative Memorandum #26-05 Unlicensed/Improperly Licensed Sponsored Residential Provider emailed to CPMT & FAPT 5/26/2026.

Members reviewed power point slides CSA Continuous Quality Improvement – CQI Dashboard Expenditure, Service Utilization and Outcomes Data for Utilization Management (UM) for Tazewell, Buchanan, Russell Counties, Statewide Updated through May 2026

1. Finance (Handout & Power Point)
2. Demographics/Utilization (Handout & Power Point)
3. Outcome Measures (Handout & Power Point)

CPMT members reviewed Office of Children's Services July 2026 Training Calendar (Handout). At this time, there is not any training listed on the calendar

### **Community Announcements**

None

**Closed Session** – Shanna Plaster made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Cynthia Hale.

**Open Session** – Robin Jackson made a motion to return to open session. The motion was seconded by Shanna Plaster and unanimously carried.

**Certification of Closed Meeting**

**WHEREAS**, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

**NOW THEREFORE**, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

**VOTE:**

**AYES 9, NAYS 0, ABSENT 1**

**ABSENT DURING MEETING:** Arlene Matney

**ABSENT DURING VOTE:** Arlene Matney

Robin Jackson made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by Whitley Wagner and unanimously carried.

Michelle Brown made a motion to approve funding for Foster Care Maintenance Services Not FAPT Reviewed for services for these cases. The motion was seconded by Roberta Boyd and unanimously carried.

Pending the Governor's Budget Review, Foster Care Maintenance Rates Including Supplemental Clothing Allowance may increase July 1, 2026 and is not reflected in the June, July, August Service Plans and Maintenance Logs Funding Approvals. In addition, Providers are currently submitting CPMT CSA Contract renewals for the year 2026-2027 with the majority having rate increases. These rate increases are not reflected in the June, July, August Service Plans, and Maintenance Logs Funding Approvals.

Robin Jackson made a motion to approve all previous June, July, August funding approved by CPMT for Foster Care Maintenance Services and Clothing Allowance for these cases that did not reflect the upcoming rate increase as well as all Provider FY26-24 Contract rate increases. The motion was seconded by Michelle Brown and unanimously carried.

Meeting adjourned at 12:30

**Next CPMT Meeting Monday July 27, 2026 at 10:00 a.m.**