

**COMMUNITY POLICY AND MANAGEMENT TEAM
MEETING MINUTES
November 17, 2025**

Called to order 10:00 a.m. by Robbie Davis, Chair

CPMT Members Confidentiality Signature Form

The following CPMT members attended:

Roberta Boyd, Clinch Valley Community Action
Robbie Davis Chair, Tazewell County Juvenile Court Services
David Taylor, Director Tazewell County DSS
Michelle Brown, Tazewell County Schools
Robin Jackson CPMT Vice Chair Tazewell County Health Department
Arlene Matney, Fiscal Agent Tazewell County Administration
Lori Gates-Addison, Cumberland Mountain Community Service Board

The following CPMT members were absent:

Shanna Plaster, Tazewell County Board of Supervisors
Parent Representative – Vacant
Private Provider Representative - Vacant

October 27, 2025 CPMT Minutes – David Taylor made the motion to approve the October 27, 2025 CPMT meeting minutes. Roberta Boyd seconded and the motion unanimously passed.

October Fiscal Year 2026 Financial Report – Robin Jackson made the motion to approve the October FY 2026 Financial Report. Michelle Brown seconded and the motion unanimously passed.

Safe & Stable Funds October 31, 2025 – Roberta Boyd made the motion to approve the October 31, 2025 Safe & Stable Funds. David Taylor seconded and the motion unanimously passed.

UNFINISHED BUSINESS:

Included in today's meeting packet, the completed Tazewell County Children's Services Act (CSA) Local Agency Annual Risk Assessment Survey - Fiscal Year 2026. This survey was submitted October 31, 2025. Members reviewed the completed survey.

NEW BUSINESS:

Included in today's meeting packet for annual review, the Tazewell County CPMT Long Range Plan. Members thoroughly discussed the *Prioritized Community Risk Factors*, Community *and CSA Strengths, Community Needs, Objective 1, 2, 3 and 4*. CPMT members discussed numerous programs and training available to the community and local agencies. Members discussed developing a weeklong joint training to target community resources and awareness. Location, meeting material and instructors are to be discussed at future CPMT meeting with a goal of this spring to have the training in place. Updates to include statistical data to the *Community Risk Factors, High drug death rates and substance miss-use in the family* were discussed. A table with Tazewell County drug dose deaths and Neonatal Abstinence Syndrome (NAS) with current data will be included. This addition of data will be reviewed at the December 15, 2025 meeting.

The resignation letter from National Counseling Group resigning from Tazewell County CPMT and FAPT was reviewed. CPMT directed the coordinator to immediately begin the process to fill the vacant seat. A letter of invitation to those private providers, currently serving Tazewell County Children Services Act (CSA) youth, to serve on the Tazewell County Community Policy Management Team and on the Family Assessment Planning Team will be mailed in December 2025. Normally the current term begins with the upcoming fiscal year beginning July 01, however due to the resignation the seat will be filled as soon as possible.

David Taylor made the motion to approve the immediate process of invitation of Private Providers to fill the vacant CPMT and FAPT seat. Roberta Boyd seconded and the motion unanimously passed.

The oversight responsibilities of the Office of Children's Services (OCS) include the effective monitoring and implementation of the Children's Services Act (CSA). Beginning in FY2021, the Virginia General Assembly directed the OCS to: "collect annually from each local Children's Services Act program the number of program staff by full- and part-time status and the administrative budget broken out by state and local funding to understand local program resources and target technical assistance to the most under-resourced local programs" (Appropriation Act). Included in today's meeting packet for CPMT to review is the FY 2025 Local CSA Resource Survey A copy of the letter from Carrie Thompson, OCS Research Associate Senior was included. Between now and the end of the year, Ms. Thompson directed to coordinate with CPMT to collect the information for FY2025 (Due 1/6/2026).

CPMT members reviewed Office of Children's Services December 2025 Training Calendar (Handout).

Community Announcements

Ms. Gates-Anderson informed members the Appalachian Substance Abuse Coalition is scheduled for December 11, 2025 in Wise Virginia. The coalition is to inform and engage communities to understand, own, and address the epidemic of substance abuse and misuse

Closed Session – Lori Gates-Addison made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Robin Jackson and unanimously carried.

Lori Gates-Addison made a motion to return to open session. The motion was seconded by Robin Jackson and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 7, NAYS 0, ABSENT 3

ABSENT DURING MEETING: Shanna Plaster, Tazewell County Board of Supervisors, Parent Representative Vacant, Private Provider Vacant

ABSENT DURING VOTE: Shanna Plaster, Tazewell County Board of Supervisors, Parent Representative Vacant, Private Provider Vacant

Robin Jackson made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by Arlene Matney and unanimously carried.

Roberta Boyd made a motion to approve funding for Foster Care Maintenance Services Not FAPT Reviewed for services for these cases. The motion was seconded by Robin Jackson and unanimously carried.

Meeting adjourned at 11:40 a.m.

Due to the Christmas Holiday Week, the Next CPMT Meeting is Monday December 15, 2025 at 10:00 a.m.