

**COMMUNITY POLICY AND MANAGEMENT TEAM
MEETING MINUTES
July 28, 2025**

Called to order 10:03 a.m. by Robbie Davis, CPMT Chair

The following CPMT members attended:

Michelle Brown, Tazewell County Schools
Amanda Hildebrandt for Shelby Mitchell, National Counseling Group
Megan Goodie for Robin Jackson Tazewell County Health Department
Lori Gates-Addison, Cumberland Mountain Community Service Board
Robbie Davis Chair, Tazewell County Juvenile Court Services
Shanna Plaster, Tazewell County Board of Supervisors
David Taylor, Director Tazewell County DSS

The following CPMT members were absent:

Roberta Boyd, CPMT Vice Chair, Clinch Valley Community Action
Arlene Matney, Fiscal Agent Tazewell County Administration
Parent Representative – Vacant

CPMT Members Confidentiality Signature Form

June 23, 2025 CPMT Minutes – Michelle Brown made the motion to approve the June 23, 2025 CPMT meeting minutes. Shanna Plaster seconded and the motion unanimously passed.

June Fiscal Year 2025 Financial Report – David Taylor made the motion to approve the June FY 2025 Financial Report. Shanna Plaster seconded and the motion unanimously passed.

07-01-2024 to 06-30-2025 Encumbered WRAP Funds - \$0 Allocation

Safe & Stable Funds June 30, 2025 – David Taylor made the motion to approve the June 30, 2025 Safe & Stable Funds. Shanna Plaster seconded and the motion unanimously passed.

UNFINISHED BUSINESS:

Members reviewed the Model CSA Parental Agreement Form Appendix B and compared to the CSA Parental Agreement on file since July 1, 2008. Members made changes to the Model Appendix B to reflect the local TC Parental Agreement. This form will replace the July 1, 2008 Parental Form in the TC local CSA Policy and Procedure Manual.

Lori Gates-Addison made the motion to approve the updates and changes to the CSA Parental Agreement Form Appendix B July 1, 2025. Michelle Brown seconded and the motion unanimously passed.

NEW BUSINESS:

Members reviewed CPMT and FAPT member changes and vacancies. During the June 2, 2025 FAPT meeting members discussed and voted changing the meeting start time of 1:00 to 10:30 due to the increase of cases for review. This change will accommodate families having the time to participate in the review process of their service plans.

Attorney Chase Collins no longer works for Tazewell County. Mr. Collins was the backup for Arlene Matney and Mr. Young will appoint a backup replacement. The CPMT Parent representative is still vacant.

The FAPT Parent Representative seat is now vacant. Ms. Melinda Kay Smith Tazewell County School Director of Special Services and CPMT member has selected Amanda Watson to replace Angela Steele as the Tazewell County Public School Representative member of the FAPT and Daniel Osborne as Ms. Watson's backup.

David Taylor, Director Tazewell County Department of Social Services and CPMT member advised DSS will rotate the FAPT member representing the agency. Rebecca Smith will serve beginning September 1, 2025. Kim Hodge will serve beginning September 1, 2026. Sheri Hale will rotate on again starting September 1, 2027.

Next on the agenda, CPMT members reviewed Provider Contracts for Year 2025 to 2026 list. Please see the attached list of providers that have service agreements with CSA Tazewell County Community Policy Management Team.

Providers cannot provide services for any CSA youth without having a current contract on file. A CSA child/youth cannot be placed in a facility or provide services without/before a contract is in place. This is a liability issue.

CPMT members reviewed adding provider Embrace Foster Care LLC as a TC CPMT vendor. David Taylor made the motion to approve Embrace. Michelle Brown seconded and the motion unanimously passed.

Members reviewed and discussed Grafton School's second requested edit to the Service Agreement for the year 2025 to 2026; **17. CHILD PROTECTIVE SERVICES INFORMATION Page 13**; If the Provider is notified that any of its employees are named in a child protective services registry, then the Provider shall make this information available to the TCCPMT within one (1) business day of receipt of such notice. Attorney Chase Collins had previously denied Grafton's first requested edit to the TC CPMT Contract:

If the Provider is notified that any of its employees are named in a child protective services registry, related to an incident involving a child placed by the Buyer, then the Provider shall make this information available to the TCCPMT within one (1) business day of receipt of such notice.

Grafton explained the request as to reflect their procedure for notifications. Tazewell would be notified of an incident at a location where we have a child placed. However, Grafton has multiple locations including out of state. For example, Grafton would not notify Tazewell if something occurred at their Minnesota facility.

CPMT members agreed for Robbie Davis Tazewell County CPMT Chair to contact Grafton for more clarity regarding the requested edit. Members agreed they would not object to the requested edit as explained once Mr. Davis could confirm. Members also agreed to have an email poll sent for requested votes once Mr. Davis confirmed to accept the change and move forward with the contract with Grafton.

David Taylor made the motion to submit an E-mail Poll vote regarding accepting the requested Grafton edit of **Service Agreement 17. CHILD PROTECTIVE SERVICES INFORMATION Page 13**. Shana Plaster seconded and the motion unanimously passed.

Next on the agenda CPMT members reviewed Office of Children's Services August 2025 Training Calendar (Handout)

Community Announcements

Ms. Lori Gates-Addison discussed this is the 10th year of the Pathways to Hope Suicide Prevention Conference. This conference will be scheduled September 11, 2025 at Southwest Virginia Higher Education Center. She informed members more information will be sent out.

Mr. Robbie Davis reminded members DJJ provides Regional Gang Training every month in Abington. He discussed with the Casino operating in Bristol there is connection to increased gang activity and the increase in drug usage. Mr. Davis stated it is known the Pagan outlaw motor cycle gang has claimed this area and sections of I-81 as their territory for money laundering and moving drugs. This two-hour training is limited for government agencies only and not the community. The members of this gang has infiltrated itself into the surrounding communities and would try to access this training.

Closed Session – Lori Gates-Addison made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Amanda Hildebrandt and unanimously carried.

Lori Gates-Addison made a motion to return to open session. The motion was seconded by Shana Plaster and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 7, NAYS 0, ABSENT 3

ABSENT DURING MEETING: Arlene Matney, Robin Boyd, Parent Representative Vacant

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David Taylor made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by Shana Plaster and unanimously carried.

Meeting adjourned at 11:10 a.m.

The Next CPMT Meeting is Monday August 22, 2025 at 10:00 a.m.