

**COMMUNITY POLICY AND MANAGEMENT TEAM
MEETING MINUTES
June 23, 2025**

Called to order 10:04 a.m. by Roberta Boyd, CPMT Vice Chair

The following CPMT members attended:

Sheri Hale for David Taylor, Director Tazewell County DSS
Roberta Boyd, CPMT Vice Chair, Clinch Valley Community Action
Robbie Davis, Tazewell County Juvenile Court Services
Cynthia Hale for Lori Gates-Addison, Cumberland Mountain Community Service Board
Amanda Hildebrandt for Shelby Mitchell, National Counseling Group

The following CPMT members were absent:

Shanna Plaster, Tazewell County Board of Supervisors
Michelle Brown, CPMT Chair, Tazewell County Schools
Robin Jackson Tazewell County Health Department
Arlene Matney, Fiscal Agent Tazewell County Administration
Parent Representative – Vacant

CPMT Members Confidentiality Signature Form

May 19, 2025 CPMT Minutes – Robbie Davis made the motion to approve the May 19, 2025 CPMT meeting minutes. Sheri Hale seconded and the motion unanimously passed.

May Fiscal Year 2025 Financial Report – Robbie Davis made the motion to approve the May FY 2025 Financial Report. Cynthia Hale seconded and the motion unanimously passed.

Ms. Sheri Hale questioned the \$0.00 SSA, SSI, or other payments under client reimbursements. Ms. Hale stated she reviews and coordinates foster care families that receive SSA and SSI payments. Ms. Hale informed members there is a representative payee report issued by TC DSS Administration that she has not received lately. She further commented when a client/family receives CSA pool funds she reviews the payee report to ensure the funds are reimbursed to the CSA pool fund or county. Ms. Hale stated she will follow-up and advise members.

07-01-2024 to 06-30-2025 Encumbered WRAP Funds - \$0 Allocation

Safe & Stable Funds May 31, 2025 – Sheri Hale made the motion to approve the May 31, 2025 Safe & Stable Funds. Amanda Hildebrandt seconded and the motion unanimously passed.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Members present discussed the selection of CPMT Chair and Vice Chair starting July 1, 2025 to June 30, 2026. Included in today's packet,

Code of Virginia § 2.2-5205. Community policy and management teams; membership; immunity from liability.

The community policy and management team to be appointed by the local governing body shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team and the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of health, department of social services, and local school division.

The Chair of the CPMT is selected from the membership to serve a term coinciding with the fiscal year. The Tazewell County CPMT rotates the Chair and Vice Chair based on the six mandatory/mandated members and do not require a vote. Members present reviewed the past Chair and Vice Chair rotation list and discussed putting all the mandated members back into the correct rotation order. A motion was made to follow Tazewell County Local Policy and Procedure for the selection of CPMT Chair and Vice Chair.

Sheri Hale made the motion to approve following the rotation selection of all mandated/mandatory CPMT members for the Chair and Vice Chair Position. Amanda Hildebrandt seconded and the motion unanimously passed.

Robbie Davis, Tazewell County Juvenile Court Services is the CPMT Chair and Robin Jackson Tazewell County Health Department will service as Vice Chair for July 1, 2025 to June 30, 2026.

The coordinator informed CPMT members during the June 2, 2025 FAPT meeting, the selection of FAPT Chair and Vice Chair for July 1, 2025 to June 30, 2026 was made. Barbara DeBord, Tazewell County Juvenile Court Services Unit is FAPT Chair and Angela Steele, Tazewell County School Board is FAPT Vice Chair.

Members were updated on the two (2) CSA audits being conducted for the Tazewell County CSA Program.

- The Office of Children's Services Tazewell County Local CSA Audit requested documents submitted April 29, 2025.
 - OCS Auditor states it will most likely be another two to three months before preliminary review is completed.
- The Tazewell County CSA Preliminary Audit Fieldwork conducted by Robinson, Farmer, Cox Associates (RFC) was June 9-11, 2025.
 - RFC requested documents were submitted May 29, 2025 (*see handout*). There were samples of ten client files consisting of 24 invoices and corresponding service plans. There was one invoice paid that did not have the correct amount approved on the service plan. This amount most likely will be reimbursed back to the CSA pool fund or county allocation. Final review pending.

Next on the agenda, CPMT members reviewed Office of Children's Services Comparison Report - By Service Placement Type Fiscal Year 2025 for Buchanan, Russell and Tazewell County. Members discussed the data for the three counties. The cause and effect of situations such as substance abuse driving much of the data in southern Virginia. The high number of foster care placements in some localities was also discussed.

Included in today's packet for review the Tazewell County Medicaid Billings Year to Date 2025. This data covered June 2024 to May 2025.

Members were updated on the status of the Provider Contracts for Year 2025 to 2026. An estimated 16 out of 57 contracts have not been returned as of today's date. New Hope Carolinas, Inc., DBA New Hope Treatment Centers has elected not to renew the Service Agreement. Two providers are asking for amendments to the contract and are under review by Chase Collins, Tazewell County Attorney: The requested amendments being reviewed are included in today's packet for CPMT to review. The coordinator informed members the last day for Chase Collins; Tazewell County Attorney is July 1, 2025.

- Centra Health Inc. Bridges Treatment Center
- Grafton Integrated Health Network.

Reminder the Parent Representative for CPMT is still vacant. Mr. Robbie Davis submitted the name and contact information for a potential candidate. After a phone conversation, a packet of CSA information was submitted to the potential candidate with no success. Included in today's packet OCS Recruiting and Retaining Parent Members on Interagency Teams. Ms. Sheri Hale informed members she may have a potential parent that may be interested.

Members were reminded to review the Office of Children's Services *Administrative Memo #25-09 Changes to the Code of Virginia and State Policy Regarding the Eligibility for Children In Need of Services (CHINS)* (Emailed CPMT & FAPT Members 6-16-25)

CHINS Webinars- The 2025 session of the General Assembly (SB801) modified Code of Virginia §2.2-5211 (State pool of funds for community policy and management teams) and §2.2-5212 (Eligibility for state pool of funds).) (Emailed CPMT & FAPT Members 6-3-25)

Next on the agenda CPMT members reviewed Office of Children's Services August 2025 Training Calendar (Handout)

Community Announcements

Ms. Sheri Hale informed members TC DSS has selected a new drug screen provider based out of North Carolina. Drug Resource of Virginia was the previous provider. There are several other localities that are using this provider. The decision to change was based on several factors such as price of services, turnaround time and result integrity.

Closed Session – Robbie Davis made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Sheri Hale and unanimously carried.

Sheri Hale made a motion to return to open session. The motion was seconded by Robbie Davis and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 5, NAYS 0, ABSENT 4

ABSENT DURING MEETING: Shanna Plaster, Michelle Brown, Robin Jackson, Arlene Matney, Parent Representative Vacant

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Cynthia Hale made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by Robbie Davis and unanimously carried.

Meeting adjourned at 11:40 a.m.

The Next CPMT Meeting is Monday July 28, 2025 at 10:00 a.m.