

COMMUNITY POLICY MANAGEMENT TEAM Meeting
December 16, 2024
AGENDA

Call to Order

- A.1. Confidentiality Signature Form
- A.2. Approval of November 25, 2024 Meeting Minutes
- A.3. Approval of Fiscal Year November 2025 Financial Report
- A.4. **\$0 Allocation** Fiscal Year 07-01-24 to 6-30-25 Encumbered WRAP Funds
- A.5. Approval November 30, 2024 Safe & Stable Funds

UNFINISHED BUSINESS

- A.6. FAPT members reviewed and discussed changes for **Tazewell County CSA Local Polices and Procedure Manual** Pages 16 through 30. The following pages were discussed with suggested updates/edits for CPMT to approve:

Page 16 **Procedure**

- 4. **The case manager is required to complete the Certificate of Need and assist in obtaining the necessary FAPT and physician signatures for all residential placements.**

This changed due to the changes in the IACCT Inquiry and CON Forms procedure. Below is the recommended change in wording:

- 4. **The case manager is required to ensure the Certificate of Need and necessary physician signatures for all residential placements has been completed by the Independent Assessment, Certification and Coordination Team (IACCT) provider. The case manager is required to ensure the CSA Coordinator receives a copy for the client's CSA file. It is important to note that the FAPT is the multi-disciplinary process responsible for determining eligibility for residential treatment. If it is determined an independent assessment (IACCT) would be necessary, the FAPT makes recommendations that align with these requirements.**

Page 18 **FAPT Member Responsibilities**

- REMOVE Signing the CON if the FAPT authorizes RTC or Community Based Residential Treatment after the physician signs.**

Page 20 **Case Documentation/Preparation for FAPT Review**

- **A completed IFSP or Review and updated CANS must be presented at the beginning of the FAPT meeting.**

CHANGE TO:

- **A completed IFSP or Review and updated CANS must be given to the CSA Coordinator at a minimum no later than the Friday morning before the FAPT meeting.**

Page 20 **Presenting at the FAPT Meeting**

- 2. **Provide all necessary packets to the CSA Coordinator at the time of the FAPT meeting.**

CHANGE TO:

- 2. **Provide all necessary packets to the CSA Coordinator at a minimum no later than the Friday morning before the FAPT meeting.**

FAPT members are working on including the IACCT process to the **Tazewell County CSA Local Polices and Procedure Manual** for clarification regarding accessing CSA funding. The FAPT is responsible for determining eligibility for CSA, if the child or family is found eligible for CSA.

- A.7.** CPMT Review Tazewell County CSA Local Polices and Procedure Manual Bi-Annual Review pages 24 through 39.

NEW BUSINESS

- A.8.** Updated through November 18, 2024 CSA Continuous Quality Improvement – CQI Dashboard Expenditure, Service Utilization and Outcomes Data for Utilization Management (UM) for **Tazewell, Buchanan, Russell Counties, Statewide**
1. Finance (Handout)
 2. Demographics/Utilization (Handout)
 3. Outcome Measures (Handout)
- A.9.** Review and Approval Tazewell County Community & Policy Management Team CPMT Meeting Schedule for Year 2025
- A.10.** Office of Children's Services January 2025 Training Calendar (Handout)
- A.11.** Community Announcements
- A.12.** Enter Closed Session
- B.1.** Approval of FAPT Recommendations from December 2, 2024
- B.2.** Enter Open Session

Adjourn

MERRY CHRISTMAS!!

Next CPMT Meeting Monday January 27, 2025 at 10:00 a.m.