

**COMMUNITY POLICY MANAGEMENT TEAM Meeting**  
**November 25, 2024**  
**AGENDA**

**Call to Order**

- A.1. Confidentiality Signature Form
- A.2. Approval of October 28, 2024 Meeting Minutes
- A.3. Approval of Fiscal Year October 2025 Financial Report
- A.4. **\$0 Allocation** Fiscal Year 07-01-24 to 6-30-25 Encumbered WRAP Funds
- A.5. Approval October 31, 2024 Safe & Stable Funds

**UNFINISHED BUSINESS**

- A.6. FAPT members reviewed and discussed changes for Tazewell County CSA Local Polices and Procedure Manual Review Pages 1 through 15. The following pages were discussed with suggested updates/edits for CPMT to approve:
  - Page 10 **Confidentiality/Information Sharing and Statement of Non-Discrimination**  
Second paragraph line one; **Tazewell County CSA and its contractors shall not be free** - remove the word "**not**" and line four; **of 1964 and it's implementing** - change **it's** to **its**'.
  - Page 13 **FAPT Reviews to Initiate New Services**  
Number 3. - **received by the CSA Coordinator the day of the FAPT meeting** - change to **received by the CSA Coordinator "at a minimum no later than the Friday before the FAPT meeting"**
  - Page 14 **FAPT Reviews of Current Services**  
First paragraph second sentence; **The FAPT will provide the parent(s)** - change to **The FAPT "may" provide the parent(s)**
- A.7. CPMT Review Tazewell County CSA Local Polices and Procedure Manual Bi-Annual Review Section 1, pages 1 through 23.
- A.8. The Office of Children's Services provided FAPT & CPMT Roles and Responsibilities Training November 14, 2024. Mary Bell, Program Consultant & Courtney Sexton, Program Consultant held this training at the Tazewell County Department of Social Services. When organizing this meeting, eighteen CPMT and FAPT members responded to attend this meeting. Twelve members participated, five CPMT members and seven FAPT members. The Tazewell County CSA Coordinator and Fiscal Assistant also attended for a total of fourteen participants. A copy of the training packet is included with today's meeting packet. (Handout)

**NEW BUSINESS**

- A.9. Case Number 08913526, Emergency Grafton Residential Placement Email Poll 8/16/2024
  - CPMT paid Grafton invoice date of service 8/01/2024 through 8/31/2024 for \$2,697.50 9 days of education and 1 day of OT.
  - Tazewell County FAPT and CPMT authorized 4 days of Special Education and 1 day of OT, Educational Difference of \$1,462.50.
  - Child has IEP
- A.10. OCS Audit Work Plan Fiscal Year (FY) 2025 (emailed CPMT & FAPT 11/20/2024) handout
- A.11. Office of Children's Services December 2024 Training Calendar (Handout)
- A.12. Community Announcements
- A.13. Enter Closed Session
- B.1. Approval of FAPT Recommendations from November 4, 2024
- B.2. Enter Open Session

**Adjourn**

**Next CPMT Meeting Monday December 16, 2024 at 10:00 a.m. changed from December 23, 2024 due to Christmas Holiday**