

**COMMUNITY POLICY AND MANAGEMENT TEAM
MINUTES
October 28, 2024**

A joint meeting was held with the members of CPMT and FAPT Monday, October 28, 2024 at 10:00 a.m. in the Training Room of the Tazewell County Department of Social Services.

Called to order 10:00 am by Michelle Brown, Chair

The following CPMT members attended:

Michelle Brown, CPMT Chair, Tazewell County Schools
Roberta Boyd, CPMT Vice Chair, Clinch Valley Community Action
Melinda Smith, Tazewell County Schools
Jeff Brintle, Tazewell County Juvenile Court Services
Lori Gates-Addison, Cumberland Mountain Community Service Board
David Taylor, Director Tazewell County DSS
Shelby Mitchell, National Counseling Group

The following CPMT members were absent:

Arlene Matney, Tazewell County Budget & Finance
Shanna Plaster, Tazewell County Board of Supervisors
Robin Jackson Tazewell County Health Department
Parent Representative – Vacant

The following FAPT members attended:

Mary Mitchell, Clinch Valley Community Action
Sherri Hale, Tazewell County Department of Social Services
Brooke Mullins, Cumberland Mountain Community Services Board, Chair
Loretta Baldwin, Parent Representative
Robbie Davis, Tazewell County Juvenile Court Services Unit, Vice Chair
Casandra Addair, National Counseling Group Private Provider
Angela Steele, Tazewell County School Board

The following FAPT members were absent:

None

CPMT and FAPT Members Confidentiality Signature Form

September 23, 2024 CPMT Minutes – Lori Gates-Addison made the motion to approve the September 23, 2024 CPMT meeting minutes. David Taylor seconded and the motion unanimously passed.

September FY 2024 Financial Report – Roberta Boyd made the motion to approve the September FY 2024 Financial Report. Jeff Brintle seconded and the motion unanimously passed.

September FY 2025 Financial Report – David Taylor made the motion to approve the September FY 2025 Financial Report. Casandra Addair seconded and the motion unanimously passed.

07-01-2023 to 06-30-2024 Encumbered WRAP Funds – Roberta Boyd made the motion to approve the 07-01-2023 to 06-30-2024 Encumbered WRAP Funds. Melinda Smith seconded and the motion unanimously passed.

07-01-2024 to 06-30-2025 Encumbered WRAP Funds - \$0 Allocation

Safe & Stable Funds September 30, 2024 – Jeff Brintle made the motion to approve the September 30, 2024 Safe & Stable Funds. Angela Steele seconded and the motion unanimously passed.

Fiscal Year July 2023 to June 2024 Medicaid Billings Report was reviewed by CPMT and FAPT members. Ms. Hale discussed the Medicaid billing process with the group. The State is denying coverage

for residential placement of children with high needs and promoting home placements. This is even when it is identified and documented on a case-by-case, residential treatment is the only option when home placements are not appropriate, effective and/or can result in self-harm and harm to the family. Children placed in Psychiatric Residential Treatment (PRTF) are dis-enrolled from managed care.

CPMT and FAPT members reviewed the **Tazewell County Fiscal Year July 2023 through June 2024 Individual and Families Substance Abuse Rehabilitative Services**. The coordinator discussed the importance of workers and case managers provide fully completed Individual and Family Services Plans (IFSPs) without any omitted data regarding the family. The information found in this report is taken directly from the input of the youth and family information found on the service plans, and other available case information found in the Thomas Brothers' system and LEDRS data.

UNFINISHED BUSINESS:

None

NEW BUSINESS

Included in today's packet for review, Office of Children's Services Tazewell County Enhanced Technical Assistance. On August 5, 2024, the CPMT officially requested the close of engagement with the Enhanced Technical Assistance Program. It was reported that CPMT members were unable to commit to the completion and implementation of a Program Enhancement Plan at the time. CPMT and FAPT members reviewed the report and discussed the recommendations listed under Policy, Training, and Process. Certain elements of the report did not correctly reflect the areas of the Tazewell County CSA Program. Many recommendations were already addressed in TC CSA Local Policy Manual. Members stated that documentation was provided to support this. The recommendations that were not addressed were taken under advisement and then acted upon for ensuring fidelity to the requirements of the CSA Program and Systems of Care Philosophy. FAPT members discussed the progress being made in areas of family engagement and utilization reviews. Members also discussed not being aware of certain OCS training available, as it was new and not listed on the COVLC training site. Once members became aware, Tazewell County contacted OCS's Ms. Sexton for the FAPT and CPMT Roles and Responsibilities Training. This is scheduled for November 14, 2024. All members agreed the response to the recommendations include this information and offer to submit the supporting documentation upon request to the Office of Children's Services if necessary.

Included in the meeting packet for CPMT and FAPT review, OCS Why it Matters – CSA Service Planning and Funding Authorizations. This information reviews Year 2024 audit observations level two non-compliance level one-noncompliance findings.

Next on the agenda included in today's meeting packet OCS Administrative Memorandum #24-06, Release of Revisions to Policy 4.5.2; Time Frames Regarding CSA Pool Fund Reimbursement, for implementation effective October 1, 2024. (Emailed FAPT & CPMT 10/3/2024). These revisions were made to the Tazewell County CSA Local Polices and Procedure Manual.

Roberta Boyd made the **motion to approve revising Time Frames Regarding CSA Pool Fund Reimbursement, for implementation to the Tazewell County CSA Local Polices and Procedure Manual**. Jeff Brintle seconded and the motion unanimously passed.

The coordinator emailed FAPT & CPMT 9-24-24 the Tazewell County CPMT Tazewell County CSA Local Polices and Procedure Manual. The CPMT is to review all local CSA policies and procedures every two years. CPMT members discussed the method in which they will review the manual. Due to time constraints, the manual will be reviewed in sections. CPMT will review Part I, page 1 through 23 November 25, 2024.

The CSA coordinator informed members another good resource for information and training opportunities is OCS **The Resource Connection**. The coordinator emailed FAPT & CPMT the OCS Fall Issue 2024 October 07, 2024.

Members reviewed the Office of Children's Services November 2024 Training Calendar. The coordinator reminded members of sending these training and event emails on a regular basis to all members. These are excellent opportunities for training and CSA program information and updates. Members were reminded of the November 14, 2024 CPMT/FAPT Roles and Responsibilities Training.

Community Announcements

None

Closed Session – Shelby Mitchell made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by David Taylor and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 7, NAYS 0, ABSENT 3

ABSENT DURING MEETING: Arlene Matney, Shanna Plaster, Robin Jackson, Parent Representative
Vacant

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Vacant

Jeff Brintle made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by David Taylor and unanimously carried.

Roberta Boyd made a motion to return to open session. The motion was seconded by Jeff Brintle and unanimously carried.

The meeting adjourned at 11:15 a.m.

The next scheduled CPMT meeting is Monday November 25, 2024 at 10:00 a.m.