

**COMMUNITY POLICY AND MANAGEMENT TEAM
MINUTES
March 25, 2024**

The members of the CPMT met Monday, March 25, 2024 at 10:00 a.m. in the Training Room of the Tazewell County Department of Social Services.

Called to order 10:04 pm by David Taylor CPMT Chairperson

The following members attended:

Michelle Brown, Tazewell County School for Melinda Smith
David Taylor, Chair, Director Tazewell County DSS
Robin Jackson Tazewell County Health Department
Jeff Brintle, Tazewell County Juvenile Court Services
Kim Bales for Lori Gates-Addison, Cumberland Mountain CSB
Ryan Thomas, Family Preservation Services
Arlene Matney, Director Tazewell County Budget & Finance

The following members were absent:

Parent Representative - Vacant
Shanna Plaster, Tazewell County Board of Supervisors
Roberta Boyd, Clinch Valley Community Action

February 26, 2024 CPMT Minutes – Robin Jackson made the motion to approve the minutes from February 26, 2024 CPMT meeting. Ryan Thomas seconded and the motion unanimously passed.

February 26, 2024 Financial Report – Arlene Matney made the motion to approve the February 29, 2024 Financial Report. Robin Jackson seconded and the motion unanimously passed.

07-01-2023 to 06-30-2024 Encumbered WRAP Funds – Jeff Brintle made the motion to approve the February 29, 2024 Encumbered WRAP Funds. Dr. Michelle Brown seconded and the motion unanimously passed.

Dr. Brown discussed the ongoing issues with utilizing WRAP funds for Tazewell County. There are several contributable factors involved, with lack of trying **NOT** being one. Once the needed service is identified, there is a lack of community based behavioral health services providers available for this area. Another issue, once a provider is identified to perform services there is a very long waiting list. She also discussed another hindrance being the “red tape” involved to determine if the family meets the qualifications to utilize this pool of funding and course the issue with parents/guardians allowing providers in the home to provide these services or finding an available facility outside of school the parents/guardians can transport the child to receive the services outside of school.

Safe & Stable Funds January 31, 2024 – Jeff Brintle made the motion to approve the February 2024 Safe & Stable Funds. Dr. Michelle Brown seconded and the motion unanimously passed.

UNFINISHED BUSINESS:

Mr. Taylor will reach out to Ms. Gates-Addison to discuss completing the edits to Tazewell County CPMT Long Range Plan Goal 1 Strategies: Number 2 and Number 3.

Back on this month’s agenda for review TCCPMT Service Agreement with Lutheran Family Services of Virginia enCircle Minnick Schools. Chase Collins, Tazewell County Attorney and CPMT member provided members with the revised Section 4. PAYMENT AND INVOICES of the contract, which contained new language regarding non-residential unexcused absences and truancy situations. Dr. Michelle Brown suggested also adding specific language from Tazewell County School’s policy regarding the 7 days of excused absences per semester and 14 days per academic year. Members present thoroughly discussed the attendance and truancy of students and paying for services rendered. CPMT members agreed to adding language to the contract to address this issue.

Provider Centra Bridges Treatment Center Requested Contract revisions for the year 2024-2025. CPMT reviewed the requested edits and members agreed Attorney and CPMT member Chase Collins make the decision to approve or disapprove the requested edits. Some members stated all contract edits should go to Attorney Collins to approve/disapprove instead of CPMT to review. Members present at today's meeting agreed. The coordinator discussed the contract policy and procedure of CPMT members also reviewing a provider's requested changes to the service agreement with Attorney Collins having the final approval.

Jeff Brintle made the motion for Attorney Chase Collins to review Centra Bridges Treatment Center requested edits and changes to the 2024-2025 service agreement for approval/disapproval and all other provider's requested contract changes. Robin Jackson seconded and the motion unanimously passed.

The coordinator informed CPMT members, Melinda Smith, Tazewell County Schools Director of Special Services has a student with complex needs requiring Applied Behavior Analysis Services (ABA). Tazewell County Schools has been in touch with Renee Adair, Adair Behavioral Services, LLC, to provide ABA. Tazewell County CSA does not have a contract with this provider. Currently the case has not been opened to CSA, however in preparation, approval is asked to add provider Renee Adair for Tazewell County CSA Providers and send her the Year 2024-2025 Service Agreement.

Dr. Brown made the motion send Renee Adair, Adair Behavioral Services, LLC, the Year 2024-2025 Service Agreement. Robin Jackson seconded and the motion unanimously passed.

Next on the agenda, Mr. Taylor discussed the follow-up to Tazewell County Enhanced Technical Assistance Initial Report and the completion of the Program Enhancement Plan. Ms. Jackson pointed out in the February 26, 2024 Minutes it states "the two CPMT members sitting on another county's CPMT, left at 11:30 along with other members of CPMT". Ms. Jackson stated she and Mr. Thomas also sit on another county's CPMT and time is an issue. Their CPMT is the same day as Tazewell County and time is an issue in order to get to that meeting on time. It was discussed with members CPMT will still need to complete the PEP and send it back to Ms. Sexton. It can be done through a workgroup or the entire team it cannot be completed by one person alone. Ms. Sexton will be happy to attend any meetings for this purpose virtually or by phone. The team will need to select strategies, identify responsible parties, select target dates, and set benchmarks that address each recommendation. Once the document has been completed, Mas. Sexton can look over it and clean it up, if needed. She is asking to have the PEP back to her by May 31, 2024.

NEW BUSINESS:

Members reviewed sending invitation letters to Private Provider to sit on Tazewell County CPMT and FAPT for July 1, 2024 to July 1, 2026. Members requested adding and sending the invitation to several vendors that were not on the list two years ago, Kasey Addair, National Counseling Group and Brad Kinder Healing Waters Counseling Center, LLC.

Members were reminded their Tazewell County FY2024 CSA Service Gap follow-up for FY2023 Survey responses are due May 1, 2024.

Included in today's packet for CPMT review, Fourth Quarter March 2024 CSA Continuous Quality Improvement – CQI Dashboard Expenditure, Service Utilization and Outcomes Data for Utilization Management (UM) for Tazewell, Buchanan, Russell Counties, Statewide; Finance, Demographics/Utilization, Outcome Measures.

No training listed on the Office of Children's Services March 2024 Training Calendar. No community announcements made.

Closed Session – Jeff Brintle made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Ryan Thomas and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 7, NAYS 0, ABSENT 2

ABSENT DURING MEETING: Roberta Boyd, Shanna Plaster,

ABSENT DURING VOTE: Roberta Boyd, Shanna Plaster,

Jeff Brintle made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by Robin Jackson and unanimously carried.

Cynthia Hale made a motion to return to open session. The motion was seconded by Robin Jackson and unanimously carried.

Arlene Matney made a motion to return to adjourn the meeting. The motion was seconded by Michelle Brown and unanimously carried.

The meeting adjourned at 12:00 p.m.

The next scheduled CPMT meeting is Monday April 22, 2024 at 10:00 a.m.