

VIRGINIA: AT A SPECIAL MEETING OF THE TAZEWell COUNTY AIRPORT AUTHORITY, HELD AT THE TAZEWell COUNTY AIRPORT, AT 2200 AIRPORT ROAD, CEDAR BLUFF, VIRGINIA 24609, ON THE 21ST DAY OF FEBRUARY, 2024, THE FOLLOWING RESOLUTION WAS ADOPTED, UPON A MOTION AND SECOND:

Resolution No. 24-002

Date: February 21, 2024

**RESOLUTION TO ADOPT SMALL PURCHASE PROCEDURES
FOR THE TAZEWell COUNTY AIRPORT AUTHORITY**

WHEREAS, Tazewell County, Virginia currently does not have an Ordinance providing for public procurement of small purchases, but rather the Tazewell County Board of Supervisors has previously done so by *Resolution*;

WHEREAS, Section 2.2-4303(G) of the Code of Virginia (1950), as amended, has been enacted to authorize localities and their public bodies to establish small purchase procedures for purchases of non-professional services and non-transportation-related construction under Two Hundred Thousand Dollars (\$200,000.00);

WHEREAS, Section 2.2-4303(G) of the Code of Virginia (1950), as amended, further authorizes localities and their public bodies to establish small purchase procedures for single or term contracts for professional services without requiring competitive negotiation, provided the aggregate or the sum of all phases is not expected to exceed Eighty Thousand Dollars (\$80,000.00); and

WHEREAS, the Tazewell County Airport Authority (hereafter, "Airport Authority") Board of Directors (hereafter, "Board") finds it prudent to adopt the small purchase procedures adopted by the Tazewell County Board of Supervisors on April 3, 2012; revised on August 6, 2019; revised on October 6, 2020; revised on June 1, 2021; and revised on March 1, 2022 to create small purchase procedures for non-professional services, non-transportation-related construction, and single or term contracts for professional services;

NOW THEREFORE, be it **RESOLVED** that, effective immediately:

- (1) Purchases of more than Fifty Thousand Dollars (\$50,000.00) but not exceeding One Hundred Thousand Dollars (\$100,000.00) may be procured through written informal solicitation of a minimum of four (4) bidders or offerors, without public advertisement, provided that the Airport Manager or his/her designee posts a public notice on the Department of General Services' central electronic procurement website, as provided by Section 2.2-4303(G) of the Code of Virginia (1950), as amended;
- (2) Purchases of more than Ten Thousand Dollars (\$10,000.00) but not exceeding Fifty Thousand Dollars (\$50,000.00) may be procured through written informal solicitation of a minimum of three (3) bidders or offerors, as provided by Section 2.2-4303(G) of the Code of Virginia (1950), as amended; and
- (3) Purchases of less than Ten Thousand Dollars (\$10,000.00) may be procured without written informal solicitation of offerors, as provided by Section 2.2-4303(G) of the Code of Virginia (1950), as amended. However, where only one (1) quote is solicited, the Airport Manager may, in his/her discretion, reject the quote and seek additional lower quotes.
- (4) Single or term contracts for professional services totaling Eighty Thousand Dollars (\$80,000.00) or less may be procured through written informal solicitation of a minimum of three (3) bidders or offerors, as provided by Section 2.2-4303(G) of the Code of Virginia (1950), as amended.

It is so **RESOLVED** this 21st day of February, 2024.

RECORDED VOTE:

MEMBERS PRESENT: _____
MEMBERS ABSENT: _____
AYES: _____
NAYS: _____
ABSTENTIONS: _____

Greg Smith - Chairman

Attest: _____
Jerry McReynolds – Airport Manager