

VIRGINIA: AT A SPECIAL MEETING OF THE TAZEWELL COUNTY AIRPORT AUTHORITY, HELD AT THE TAZEWELL COUNTY AIRPORT, AT 2200 AIRPORT ROAD, CEDAR BLUFF, VIRGINIA 24609, ON THE 21ST DAY OF FEBRUARY, 2024, THE FOLLOWING RESOLUTION WAS ADOPTED, UPON A MOTION AND SECOND:

Resolution No. 24-001

Date: February 21, 2024

**A RESOLUTION OF THE TAZEWELL COUNTY AIRPORT AUTHORITY
REGARDING REMOTE PARTICIPATION IN MEETINGS OF THE
BOARD OF DIRECTORS IN THE EVENT OF AN EMERGENCY OR PERSONAL
MATTERS, CERTAIN DISABILITIES, OR DISTANCE FROM MEETING LOCATION**

WHEREAS, the Tazewell County Airport Authority (hereafter, "Airport Authority") has regular and special called meetings from time to time throughout the year to deal with public business;

WHEREAS, the Airport Authority wishes to encourage participation of all members of the Board of Directors (hereafter, "the Board") in attending meetings;

WHEREAS, the Airport Authority recognizes that Board members have from time-to-time encountered difficulties attending meetings due to emergencies, personal matters, certain disabilities, or being located some distance from the meeting location;

WHEREAS, Section 2.2-3708.1 of the Code of Virginia (1950), as amended, allows participation in meetings of public bodies in the event of an emergency, personal matter(s), certain disabilities, and/or distance from meeting location, so long as there has been adopted a written policy and that a quorum of the public body is physically present at the meeting location; and

WHEREAS, the Airport Authority wishes to adopt such written policy;

NOW THEREFORE, the Airport Authority **RESOLVES** that remote participation by members of the Airport Authority shall be allowed, so long as a quorum is physically present to conduct a meeting. Members may attend and participate in such meeting from a remote location by telephone or other audio or video means, provided such attendance complies with the provisions of the Code of Virginia and the Virginia Freedom of Information Act; further the member who shall be physically absent must notify the Chairman of said Board on or before the day of the meeting of his/her reason for being physically absent, with specificity, and request to participate remotely. The Board shall record in its minutes the reason for the absence including the specific nature of the emergency, personal matter, or disability, or distance from the meeting location, being in excess of sixty (60) miles from the meeting place. The minutes shall further state the remote location from which the absent member participated. Such type of participation shall be limited to each member to no more than two (2) regularly scheduled meetings or twenty-five percent (25%) of all regularly scheduled meetings, whichever is fewer, in a given calendar year. The limitation of permitting electronic attendance to no more than two (2) meetings or twenty-five percent (25%) of meetings only applies to absences resulting from non-medical emergencies and personal matters, and does not apply to absences due to illness or disabilities, which are governed by Section 2.2-3708.1(A)(2) of the Code of Virginia (1950), as amended. The limitation on the number of electronic attendances per calendar year shall not apply to any specially called meeting. Reasonable arrangements shall be made for the voice of the absent member to be heard by all persons in attendance, including the public.

It is so **RESOLVED** by the Airport Authority on this the 21st day of February,
2024.

RECORDED VOTE:

MEMBERS PRESENT: _____
MEMBERS ABSENT: _____
AYES: _____
NAYS: _____
ABSTENTIONS: _____

Greg Smith - Chairman

Attest: _____
Jerry McReynolds – Airport Manager