

**COMMUNITY POLICY AND MANAGEMENT TEAM
MINUTES
December 18, 2023**

The members of the CPMT met Monday, December 18, 2023 at 10:00 a.m. in the Training Room of the Tazewell County Department of Social Services.

The following members attended:

Roberta Boyd, Clinch Valley Community Action
Robin Jackson Tazewell County Health Department
David Taylor, Chair, Director Tazewell County DSS
Jeff Brintle, Tazewell County Juvenile Court Services
Michelle Brown for Melinda Smith, Tazewell County School Board
Dwayne Sturgill, Family Preservation Services
Lori Gates-Addison, Cumberland Mountain CSB

The following members were absent:

Kathy Alley, Parent Representative
Arlene Matney, Director Tazewell County Budget & Finance
Shanna Plaster, Tazewell County Board of Supervisors

November 27, 2023 CPMT Minutes – Dwayne Sturgill made the motion to approve the minutes from November 27, 2023 CPMT meeting. Robin Jackson seconded and the motion unanimously passed.

November 30, 2024 Financial Report – Jeff Brintle made the motion to approve the November 30, 2024 Financial Report. Roberta Boyd seconded and the motion unanimously passed.

07-01-2023 to 06-30-2024 Encumbered WRAP Funds – Roberta Boyd made the motion to approve the October 2023 Encumbered WRAP Funds. Robin Jackson seconded and the motion unanimously passed.

There have not been any Wrap Funds used to-date. Ms. Brown discussed the continued resistance of families to have these services provided in their home and the continued effort of the school system to offer these services to families..

Safe & Stable Funds November 30, 2023 – Dwayne Sturgill made the motion to approve the November 2023 Safe & Stable Funds. Roberta Boyd seconded and the motion unanimously passed.

UNFINISHED BUSINESS:

Continued discussion from November 27, 2023 CPMT meeting was had regarding the Tazewell County Enhanced Technical Assistance-Initial Report. CPMT members had unanimously agreed last month for FAPT members to review the initial report at their December meeting. David Taylor CPMT Chair informed members he did attend the December 4, 2023 FAPT meeting and did discuss the ETA initial report with FAPT. CPMT members discussed several of the report process recommendations for FAPT. Discussion was had regarding parents/guardians are invited to FAPT meetings and the willingness of parents/guardians attending in person as well as by phone. Members also discussed providers attending FAPT meetings in-person, by phone, or virtually and the time constraints involved in the scheduling of providers and their availability to attend the first Monday of every month. There was continued discussion regarding the report contents overall. Mr. Taylor also informed members he had been in touch with other localities that had also recently participated in the Office of Children's Services Enhanced Technical Assistance. Mr. Taylor shared their locality's report findings and comments with the members.

There was continued discussion regarding changes to the Tazewell County CPMT Long Range Plan. During the November 27, 2023 meeting, members updated the wording under Long Range Plan **Goal 1 Strategies: Number (2)**. Ms. Gates-Addison suggested members also review **Number (1)** and **Number (3)** as these strategies are addressing the needs assessment of increase the number of children who are able to remain safely with their families. Ms. Gates-Addison explained the Long Range Plan should include specific measurable documentation of the needs by identifying what the services are, a planned action/response and goals to provide to address the needs. She asked the word document be sent to her to

make some of the suggested edits and will present at the January 22, 2023 CPMT meeting. CPMT approval of the changes to **Goal 1 Strategies Number (1)** has been tabled until **Number (2)** and **Number (3)** have been updated and reviewed.

NEW BUSINESS:

Mr. Taylor advised members the coordinator sent an email Friday, December 15, 2023 to CPMT and FAPT members regarding the Statement of Economic Interests due February 1, 2024.

Provider Shelby Mitchell, LPC, NCC, MA Pure Life Counseling and Testing gave a presentation of her services to FAPT members during the December 4, 2023 meeting. FAPT Members asked the Provider's information and a contract be submitted to CPMT to have this provider added to Tazewell County. The contract and provider documentation was included in today's packet for CPMT to review and CPMT approved the Service Agreement for Pure Life Counseling and Testing.

Lori Gates-Addison made a motion to approve the Service Agreement for **Pure Life Counseling and Testing with Tazewell County Community Policy and Management Team (TCCPMT)**. The motion was seconded by Jeff Brintle and unanimously carried.

Included in today's meeting packet for CPMT members to review are the **Fourth Quarter CSA Continuous Quality Improvement – CQI Dashboard Expenditure, Service Utilization and Outcomes Data for Utilization Management (UM) for Tazewell, Buchanan, Russell Counties and Statewide Finance, Demographics/Utilization, and Outcome Measures**. This data is through November 16, 2023. Members discussed aspects of the data reported for all three counties and the statewide data. Ms. Gates-Addison commented on the steady decline of Distinct Child Count numbers for Tazewell County and asked about the contributing factors. Mr. Taylor stated there has been a decline of children placed in Foster Care and the successful job of matching kids to adoptive families. Mr. Taylor stated however once those Foster Care Parents have adopted children they are no longer available in the pool of Foster Parents, therefore the number of available Foster families have declined.

No training listed on the Office of Children's Services January 2024 Training Calendar

Community Announcements

Ms. Gates-Addison discussed upcoming gambling prevention training workshops available to the community in Abingdon Virginia.

Included with today's packet of information, Occupational Enterprises, Inc., 2024 Scope of Services and Rates. This is a follow up to the November 27, 2023 CPMT meeting members requesting to have a breakdown on specific services on the IFSP. Listed under category **Client Advocacy and Service Coordination** there are thirteen services available. Listed under **Supportive Services** there are nine services listed. Listed under **Involved Parenting Classes** there are twenty services listed. This was provided to CPMT to inform members of the services under each category without listing up to thirty individual services on the IFSP.

Closed Session – Michelle Brown made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Jeff Brintle and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and **WHEREAS**, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 7, NAYS 0, ABSENT 3

ABSENT DURING MEETING: Kathy Alley, Arlene Matney, Shanna Plaster

ABSENT DURING VOTE: Kathy Alley, Arlene Matney, Shanna Plaster

Jeff Brintle made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by Dwayne Sturgill and unanimously carried.

Jeff Brintle made a motion to return to open session. The motion was seconded by Dwayne Sturgill and unanimously carried.

It is noted the Foster Care Basic and Enhanced Maintenance services for case 9919204 and 9919205 CPMT approval were incorporated into Jeff Brintle's motion to approve funding in closed session.

Adjourned: 11:15 p.m.

The next scheduled CPMT meeting is Monday January 22, 2024 at 10:00 a.m.