

**COMMUNITY POLICY AND MANAGEMENT TEAM
MINUTES
November 27, 2023**

The members of the CPMT met Monday, November 27, 2023 at 10:00 a.m. in the Training Room of the Tazewell County Department of Social Services.

The following members attended:

David Taylor, Chair, Director Tazewell County DSS
Audra Brown for Dwayne Sturgill, Family Preservation Services
Michelle Brown for Melinda Smith, Tazewell County School Board
Jeff Brintle, Tazewell County Juvenile Court Services
Roberta Boyd, Clinch Valley Community Action
Lori Gates-Addison, Cumberland Mountain CSB
Robin Jackson Tazewell County Health Department
Shanna Plaster, Tazewell County Board of Supervisors
Arlene Matney, Finance Tazewell County Board of Supervisors
Kathy Alley, Parent Representative

The following members were absent:

David Taylor, Chairperson called the meeting to order at 10:10 a.m.

October 23, 2023 CPMT Minutes –made the motion to approve the minutes from October 23, 2023 CPMT meeting. seconded and the motion unanimously passed.

October 23 2023 Financial Report – Addison made the motion to approve the October 23 2023 Financial Report. seconded and the motion unanimously passed.

07-01-2023 to 06-30-2024 Encumbered WRAP Funds – made the motion to approve the October 2023 Encumbered WRAP Funds. seconded and the motion unanimously passed.

Safe & Stable Funds October 2023 – made the motion to approve the October 2023 Safe & Stable Funds. seconded and the motion unanimously passed.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Included in today's meeting packet PSSF Showcase 2020 Five Year Plans. The showcase is comprised of 2020 Five-Year Plans from various agencies. The showcase is an opportunity to review how other agencies have focused the use of PSSF funds to benefit their communities. Tazewell County has made this list. Tazewell County's Five Year Plan is written by Shanun Smith, Tazewell County Fiscal Assistant.

Also included is the Updated ICC Guidance. OCS has updated the guidance documentation on the service of Intensive Care Coordination (ICC). For all youth served through HFW, a "lead agency case manager" continues to be required; this person provides case management, is the connection to FAPT, and maintains responsibility for referrals and other case management/care management duties (this role is separate from the HFW facilitator and is filled by an employee of a local child serving agency such as the schools, LDSS, CSU or the CSB). For youth placed in congregate care placements, HFW can begin 90 days prior to discharge. The CSA User Guide will also be updated and the attached updated FAQ posted on the OCS website.

Courtney Sexton, OCS Program Consultant has completed the Tazewell County Enhanced Technical Assistance-Initial Report. David Taylor, CPMT Chair emailed a copy to CPMT members November _____ 2023 for their review and in preparation of discussion during the November 27, 2023 CPMT meeting. Ms. Sexton has scheduled to attend the February 26, 2023 CPMT meeting to assist the team in writing a Program Enhancement Plan (PEP). She and members will be addressing strategies, benchmarks, and target dates for each of the recommendations included in the report.

There was not any training listed on the Office of Children's Services December 2023 Training Calendar to review.

Community Announcements

Closed Session – made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and **WHEREAS**, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law; **NOW THEREFORE**, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES , NAYS 0, ABSENT

ABSENT DURING MEETING:

ABSENT DURING VOTE:

made a motion to approve funding to be provided for Foster Care, CPS, Cumberland, Court Services, and Tazewell County Schools for services for these cases. The motion was seconded by and unanimously carried.

made a motion to return to open session. The motion was seconded by and unanimously carried.

made a motion to adjourn. The motion was seconded by and unanimously carried.

Adjourned

Due to the Christmas Holiday the next scheduled CPMT meeting is Monday December 18, 2023 at 10:00 a.m.