

**COMMUNITY POLICY AND MANAGEMENT TEAM
MINUTES
July 25, 2022**

The members of the CPMT met on Monday, July 25, 2022 at 10:00 a.m. in the Training Room of the Tazewell County Department of Social Services.

The following members attended:

Robin Jackson Tazewell County Health Department
Jeff Brintle, Court Services
Roberta Boyd, Clinch Valley Community Action
Melinda Smith, Special Services, Tazewell County School Board
Dwayne Sturgill, Family Preservation Services
Shanna Plaster, Tazewell County Board of Supervisors
Kim Bales for Lori Gates-Addison, Cumberland Mountain Community Services Board
David Taylor Tazewell County Department of Social Services
Arlene Matney, Finance Tazewell County Board of Supervisors

The following members were absent: Mona Cordle, Parent Representative, Sherri Hale, TCDSS, Patti Cettin, TASK

David Taylor, Vice Chair called the meeting to order at 10:05 a.m.

June 27, 2022 CPMT Minutes – Shanna Plaster made the motion to approve the minutes from June 27, 2022 CPMT meeting. Robin Jackson seconded and the motion unanimously passed.

June Financial Report – Jeff Brintle made the motion to approve the June Financial Report. Shanna Plaster seconded and the motion unanimously passed.

Encumbered WRAP Funds – Jeff Brintle made the motion to approve the Encumbered WRAP Funds. Melinda Smith seconded and the motion unanimously passed.

Safe & Stable Funds – Robin Jackson made the motion to approve the Safe & Stable Funds. Dwayne Sturgill seconded and the motion unanimously passed.

CPMT Members discussed the Tazewell County financial reports. Mr. Jeff Brintle had questions regarding the information on the quarterly reimbursement report. Ms. Roberts Boyd had questions regarding the number of children served on the Wraparound Services Report in comparison to the information listed on the Quarterly Utilization Report. Ms. Arlene Matney advised members, the Board of Supervisors has increased Tazewell County's budget to 3.3 million for the Fiscal 2023 Year. This is a 1.3 million increase from the previous years of the budgeted 2 million. Mr. David Taylor commented it has been a struggle the past couple of years for expenditures with the 2 million budget. Ms. Matney agreed it was difficult for Tazewell County to hold invoices for payment due to the lack of funding. She also informed members of the 3.3 M, 75% is reimbursed.

Mr. Taylor also discussed the challenges associated waiting for information from the Virginia Legislature regarding changes to the state budget, i.e., increases in the Medicaid rates for residential placements and the fiscal implications to the localities, issues with QRPT and the challenges to get children into these programs, etc. Ms. Matney also commented we do not have control of the vendor contracts and rate increases, however it does help when Medicaid can be used instead of CSA funds. The CSA Coordinator advised CPMT we have been approved for

additional COVID funding for the Fiscal 2023 Year and that along with utilizing PSSF funding assists with funding sourcing other than using CSA pool funds.

UNFINISHED BUSINESS:

A copy of *attachment A Page 1 of 2 of Number 2 on CSA Self-Assessment Validation Tazewell County CSA Program Audit- SAV Summary of Self-Reported Non-Compliance and/or (Non-significant) Internal Control Weakness* was provided to each CPMT member present at the June 25, 2022 meeting along with a blank CQI form.

CPMT members had discussed a Contingency and disaster recovery plan for Tazewell County CPMT to ensure current, operational, effective and fiscal procedures can be resumed within a reasonable timeframe following a service disruption. Members discussed utilizing the CQI form to begin working on the contingency plan for the local CSA Policies and Procedures Manual for Tazewell County and were asked to bring their information back to the July 25, 2022 CPMT meeting. David Taylor, Vice Chair was the only CPMT member to have worked on the contingency plan. His suggestions included members meeting in-person at the Tazewell County Fairgrounds if CPMT was unable to meet at TCDSS. Mr. Taylor also discussed using ZOOM to remotely conduct CPMT business if unable to meet in person. Mr. Taylor stated he is part of the County currently reviewing its contingency plan and he has asked the County for an extension on completing this task as he hopes to incorporate the Tazewell CSA Contingency Plan with the County's Contingency Plan. Mr. Taylor told the CPMT members present he will email his template to all members so they can add their suggestions and information.

NEW BUSINESS:

The data point CSA CQI Documentation for Demographics (Child Count or Percentage by Race, Gender, and Age) was agreed upon by CPMT during the June 25, 2022 meeting. The Continuous Quality Improvement – CQI Dashboard Demographics/Utilization Data, Tazewell, Buchanan, Russell and Statewide were provided to each member for review during today's CPMT Meeting. Also provided to CPMT Members the CSA CQI Documentation Form with a copy of the instruction summary on how to use the form. Members reviewed the Demographics Utilization Data packet and had some discussion of its contents. Dwayne Sturgill added his observation and response to the CQI form. The CSA Coordinator did not receive any other CQI forms back after the meeting from any other CPMT members.

CPMT Members reviewed the Quarterly CSA Continuous Quality Improvement CQI Dashboard expenditure, service utilization and outcomes data for Utilization Management (UM) Finance, Demographics/Utilization, and Outcome Measures for Tazewell, Buchanan, Russell Counties and Statewide locations. Members commented the data provided was useful and informative. A copy of the CSA Children Served in Foster Care CQI Documentation Form was provided to CPMT members with date points and observations from June 27, CPMT meeting. CSA Coordinator did not get any updated CQIs from members at the end of today's meeting.

The Tazewell County CPMT Long Range Plan was read by CPMT members and a lengthy discussion was held by all members. Each CPMT member present had comments regarding the four primary goals. Each member discussed extensively what can be done to increase the number of children who are able to remain safely with their families and reducing recurrence of child abuse and/or neglect. All members discussed increasing in-home services to address substance abuse and family management problems and the challenges involved. Members discussed the mistrust and resistance families can have. Members have witnessed the extreme measures some parents will take to keep workers from entering their home at times. There is an

increase in behaviors in a younger age group of 2 to 3 year olds in pre-school due to drug exposure. There are numerous mitigating circumstances, sometimes it is a generational cycle of behavior that is learned and passed down. It was discussed how we educate the community. There is no right or wrong way, Different and creative methods must be used to increase parent's knowledge on how to effectively parent and promote positive parenting skills.

Members also discussed the challenges associated with getting parents and caregivers to utilize the services offered by the agency and community programs whether it be substance abuse service programs or educational service programs. Often times the funding is available but the families refuse to partake of the services. Other mitigating circumstances are the staffing shortages in the different programs. All members concurred prevention services are key to keeping the cost of residential services down and maximizing the use of community based programs. After much discussion it was unanimously agreed the CPMT Long Range Plan will not have any revisions at this annual review.

Nothing to report for the August calendar.

Community Announcements:

Ms. Robin Jackson, Tazewell County Health Department discussed with members the HD with their community outreach program is back out in the community providing services. They are trying to educate the community the HD does much more than just COVID Pandemic related services. Ms. Jackson discussed their NARCAN Outreach Program, Baby Care and Family Planning Assistance services as an example. She discussed how these programs are offered but there is not a lot of interest from the community. She stated there are only two clients in Tazewell who are currently receiving the Baby Care special assistance to access community services for Medicaid eligible infants 2 years and under that are at -risk for poor health. She also discussed the staffing shortage challenges of down from five nurses to two.

Ms. Jackson also discussed how she would like to see more partnership between the other program agencies to coordinate community program events participation. She spoke about the HD having a table/booth at the recent fair held in Richlands and the community's negative response was discouraging. The HD was distributing information regarding hepatitis C, risk and treatment for substance abuse and drug use. Ms. Kim Lowe-Bales, CMCSB stated they also had a table/booth at the same event and agreed with Ms. Jackson regarding the lack of community participation and stressed educating the community is the key. Ms. Shanna Plaster, Tazewell County Board of Supervisors announced an upcoming back to school event starting August 13, 2022 in Richlands. Along with other events, there will be 1,000 backpacks given away at this event. She suggested the HD may want to attend this event. Ms. Roberta Boyd, Clinch Valley Community Action stated she believes this will be more than a 1 day event.

SB435/HB427 FAPT and CPMT Parent Representatives Survey was included in CPMT agenda packet and reviewed with members. Members were informed to return responses back today and if not before August 1 due date in order for me to enter the Tazewell locality response into survey monkey on-line. Four CPMT members returned completed survey at end of meeting.

Closed Session – Kim Bales made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Shanna Plaster and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 9, NAYS 0 ABSENT 1

ABSENT DURING MEETING 2

ABSENT DURING VOTE 1

Robin Jackson made a motion to approve the Foster Care, CPS, Cumberland, Court Services, Tazewell County School cases and funding to be provided for services requested for these cases discussed in closed session. The motion received a second by Dwayne Sturgill and was approved by the members of CPMT.

Shanna Plaster made a motion to return to open session. The motion was seconded by Robin Jackson and unanimously carried.

Adjourned 11:36 a.m.

The next scheduled CPMT meeting will be Monday, August 22, 2022 at 10:00 a.m.