

**COMMUNITY POLICY AND MANAGEMENT TEAM
MINUTES
October 25, 2021**

The members of the CPMT met on Monday, October 25, 2021 at 10:10 a.m. in the Training Room of the Tazewell County Department of Social Services.

The following members attended:

Jeff Brintle	Court Services
Edwinna Crawford	Tazewell County Department of Social Services
Sheri Hale	Tazewell County Department of Social Services
Robin Boyd	Clinch Valley Community Action
Lori Gates-Addison	Cumberland Mountain Community Services Board

The following members were absent:

Patti Cettin	TASK (Taking Action for Special Kids)
Cathy Catron	Cumberland Plateau Health District
Ashley Keene	Family Preservation Services
Melinda Smith	Tazewell County Public Schools
Arlene Matney	Tazewell County Administration

Jeff Brintle, Chairperson, called the meeting to order at 10:10 a.m.

September 27, 2021 CPMT Minutes – Edwinna Crawford made the motion to approve the minutes from September 27, 2021 CPMT meeting. Robin Boyd seconded and the motion unanimously passed.

September Financial Report FY 21 & 22 – Edwinna Crawford made the motion to approve the September Financial Report. Robin Boyd seconded and the motion unanimously passed.

Encumbered WRAP Funds – Edwinna Crawford made the motion to approve the Encumbered WRAP Funds. Lori Gates-Addison seconded and the motion unanimously passed.

Safe & Stable Funds – Edwinna Crawford made the motion to approve the Safe & Stable Funds. Lori Gates-Addison seconded and the motion unanimously passed.

UNFINISHED BUSINESS: None.

NEW BUSINESS: OCS November Calendar – The calendar was reviewed by the Team noting ChildFirst Virginia Forensic Interview Training; scheduled for November 1, 2021 thru November 5, 2021.

OCS Internal Control Worksheet – The Team completed the yearly Internal Control Worksheet and Questionnaire. This assessment is usually completed by July of each year due to the pandemic it was not possible to meet the July deadline; goal is to complete the assessment again in July 2022. The CSA Coordinator will keep a copy on file of the completed assessment.

OCS Risk Management Worksheet – The Team completed the yearly Risk Management Worksheet and Questionnaire. This assessment is usually completed by July of each year due to the pandemic it was not possible to meet the July deadline; goal is to complete the assessment again in July 2022. The CSA Coordinator will keep a copy on file of the completed assessment.

CQI – The Team reviewed the Continuous Quality Improvement Information available from FY 2017 through September FY21. The information reviewed included Total Net Expenditures, YTD Net Expenditures, ICC, CBS, Foster Care Statistics and Distinct Child Count by Service Placement Type. There was much discussion about the available statistics, including exactly which charts and how often reviewing the information would be most beneficial. The Team requested the CSA coordinator pull the same CQI information for the meeting in November along with the information of two nearby localities for comparison.

Closed Meeting – Lori Gates-Addison made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Edwinna Crawford and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

AYES 6 NAYS 0 ABSENT 5

ABSENT DURING MEETING 5

ABSENT DURING VOTE 5