

**COMMUNITY POLICY AND MANAGEMENT TEAM
MINUTES
February 28, 2022**

The members of the CPMT met on Monday, February 28, 2022 at 10:00 a.m. in the Training Room of the Tazewell County Department of Social Services.

The following members attended:

Jeff Brintle, Court Services Director
Shanna Plaster, Tazewell County Board of Supervisors
Roberta Boyd, Clinch Valley Community Action
Robin Jackson, Tazewell County Health Department
Dwayne Sturgill, Family Preservation Services
Lori Gates-Addison, Cumberland Mountain Community Services Board
Mona Cordal for Melinda Smith, Tazewell County School Board
Edwinna Crawford & Sheri Hale for David Taylor, Tazewell County Department of Social Services

The following members were absent:

Cinthia Cline, Parent Representative, Arlene Matney Tazewell County Director of Finance, Patti Cettin, Taking Action for Kids

Jeff Brintle, Chair called the meeting to order at 10:00 a.m.

January 24, 2022 CPMT Minutes – Dwayne Sturgill made the motion to approve the minutes from January 24, 2022 CPMT meeting. Robin Jackson seconded and the motion unanimously passed.

January Financial Report – Edwinna Crawford made the motion to approve the January Financial Report. Roberta Boyd seconded and the motion unanimously passed.

Encumbered WRAP Funds – Roberta Boyd made the motion to approve the Encumbered WRAP Funds. Mona Cordle seconded and the motion unanimously passed.

Safe & Stable Funds – Edwinna Crawford made the motion to approve the Safe & Stable Funds. Shanna Plaster seconded and the motion unanimously passed.

UNFINISHED BUSINESS:

CPMT Non Mandated Member Attendance Vote – postponed till March to make edits

The following edits were discussed to be made to the Tazewell County Policy and Management Team Attendance Amendment for the local Policy & Procedure Manual and those edits were made March 1, 2022. The first edit made on page 1, paragraph 4; the word **non** was added before the word **mandated** to read; Motion to vote all **non-mandated** members to attend at least 80-percent of the meetings in person or be dismissed from CPMT and replaced with a new member. The second edit discussed and was made to the document on March 1, 2022; page 2 the heading; **Other members may include** changed to read Other **non-mandated** members may include, but are not limited to; third edit made was to move the lines • Representative of a Private Organization or Association of Providers for Children’s or Family Services if such organizations or associations are located within the locality and • Parent Representative from **Mandated Members** to **Other non-mandated members may include, but are not limited to:** – Edwinna Crawford made the motion to approve Lori Addison-Gates seconded and the motion unanimously passed.

NEW BUSINESS:

Community Announcements:

Ms. Lori Gates-Addison, Vice Chair discussed county resources provided by the faith based Mountain Movers. There are multiple recovery programs and financial assistance support available to the community. Community organizations are often present at these events providing community outreach programs to those in need. Russell County Prevention Coalition holds a monthly meeting the 2nd Tuesday of each month. Ms. Lori Gates-Addison stated these meetings are a good way to find out what is going on and what is needed in the community.

Ms. Robin Jackson, Tazewell County Health Department discussed COVID-19 cases are now trending downward. Therefore, more in-person services will become available again to the public and hopefully in-person WIC appointments will be available soon.

Vendor Contracts Review & Vote

Mr. Jeff Brintle, CPMT Chair asked if the two new vendor E.A.S. Winchester and Mercy Ambulance established January 27, 2022 were on agenda for CPMT to review. CSA Coordinator Margo Trigg replied no, Tazewell Attorney Chase Collins and himself (CPMT Chair Jeff Brintle) and the providers had already signed the 2021 – 2022 contracts. Margo Trigg, CSA Coordinator also commented they are included in the Year 2022 to 2023 contract renewals and Ms. Trigg asked if all CPMT members reviewed the Year 2022 to 2023 Vendor Contracts emailed to each member so a vote for renewal can be made on all existing vendors. CPMT Chair, Mr. Brintle stated to the CPMT Members he wanted to be transparent with the addition of the two new vendors. Mr. Brintle CPMT Chair stated to include in the minutes vendor contracts were brought to the CPMT Members attention and a vote was not necessary. There was not a first motion to approve. There was not a second motion.

Form Revisions (1) Initial Individual & Family Service Plan (2) Individual & Family Service Plan Review; New Form Addition (3) PSSF Safe & Stable Service Plan – Review and Vote

Margo Trigg, CSA Coordinator explained to CPMT Members IIFSP and IFSPR had updates to the forms and the PSSF was a new form to be used for Safe & Stable Funds; the updates and new form are to be voted on by CPMT. The updates to the existing forms were discussed and the new PSSF form was discussed. Ms. Lori Gates-Addison, Vice Chair asked if the Substance Abuse Issues section on page 1 of each form was recently added and if this data was being tracked and would be useful for grant purposes. Both Ms. Sheri Hale, Foster Care Supervisor and Ms. Margo Trigg, CSA Coordinator replied, the Substance Abuse Issues section was not new and yes this data is tracked. The amount of funds spent on “at risk” youth and family substance abuse problems have been tracked for numerous years. Jeff Brintle CPMT Chair stated no votes were needed and to make note the forms were reviewed. No first motion made to approve the IIFSP, IFSPR, and PSSF forms. No second motion was made.

Closed Meeting – Shana Plaster made a motion that the CPMT go into Closed Session to discuss cases for Foster Care, CPS, Cumberland, Court Services, Tazewell County Schools and funding to be provided for services for these cases. The motion was seconded by Dwayne Sturgill and unanimously carried.

Certification of Closed Meeting

WHEREAS, The Tazewell County CPMT has convened a closed meeting on this date pursuant to an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 and 2.2-3712 of the Code of Virginia requires a certification by the CPMT that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED, that the Tazewell County CPMT hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (i) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT.

VOTE

**AYES 8 NAYS 0 ABSENT 1
ABSENT DURING MEETING 1
ABSENT DURING VOTE 1**

Dwayne Sturgill made a motion to approve the Foster Care, CPS, Cumberland, Court Services, Tazewell County School cases and funding to be provided for services requested for these cases discussed in closed session. The motion received a second by Edwinna Crawford and was approved by the members of CPMT.

Dwayne Sturgill made a motion to return to open session. The motion was seconded by Shanna Plaster and unanimously carried.

Mr. Brintle CPMT Chair asked currently how many children in Tazewell County are in Foster Care and how many are in residential care. Ms. Sheri Hale, Foster Care Supervisor replied 71 in FC and 10 in residential care. Mr. Brindle also asked if there had been any additional funding requested. Ms. Hale replied additional funding was requested in December and she believes that funding was granted and applied to January 2022 Safe and Stable Funds. CPMT members discussed what categories that funding can be applied, how and for what can those funds be used.

There being no further business to discuss and no one present for public comment the CPMT meeting was adjourned at 11:10 a.m. The next scheduled CPMT meeting will be Monday, March 28, 2022, at 10:00 a.m.