

FEBRUARY 10TH, 2022 PLANNING COMMISSION MINUTES

VIRGINIA: at the **REORGANIZATIONAL MEETING of the Tazewell County Planning Commission held February 10th, 2022 at 6:30 p.m. in the Tazewell County Administration Building, Tazewell, Virginia -- 197 Main Street**

PRESENT: **Ann Robinson-Chairperson**
Robert “Bob” Moss-Assistant Chair
Darrell Addison-Member
Charlie Hart-Member
Eddie Pauley-Member
Jason Herndon-Member

OTHERS

PRESENT: **Kenneth Dunford, Jr., -- Director of County Engineering**
Kimberly Hilbert-Executive Secretary
Chase Collins-- County Attorney (Late 6:40 P.M.)

ABSENT: **Maggie Asbury-Member**

Chairperson Robinson called the February 10th, 2022 reorganizational meeting to order and presided at approximately 6:31 p.m.

She then welcomed all visitors and all those in attendance.

INVOCATION AND PLEDGE

Chairperson Robinson gave the invocation, followed by, the Pledge of Allegiance to the US flag by Member Moss.

ORGANIZATIONAL STRUCTURING:

Chairperson Robinson turned the floor to Kenneth Dunford, Jr., Director of Engineering, to open the floor for nominations for chairperson for the Tazewell County Planning Commission.

Mr. Dunford then called for nominations from the floor for Chairperson of the Tazewell County Planning Commission. Member Addison placed the name of current Chairperson Ann Robinson on the floor. Upon motion by Member Moss and seconded by Member Herndon the

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floor was closed for further nominations by a vote of 5 to 0, and Member Asbury absent from the meeting.

Being as there were no other nominations for the position of Chairperson upon motion by Member Addison, seconded by Member Herndon, and adopted by a vote of 5 to 0 with Chairperson Robinson abstaining from the vote, and Member Asbury absent from the meeting, the Tazewell County Planning Commission hereby appoints Chairperson Robinson for the calendar year of 2022 or until her successor is duly elected.

Mr. Dunford then yielded the floor back to Chairperson Robinson.

ELECTION OF VICE-CHAIRMAN

Chairperson Robinson called for nominations from the floor for the position of Vice Chairman. Member Herndon nominated current Vice-Chairman, Mr. Robert “Bob” Moss. Upon motion by Member Herndon and seconded by Member Hart the floor was then closed by a vote of 5 to 0, with Member Moss abstaining from the vote and Member Asbury absent from the meeting.

Being as there were no other nominations for the position of Vice Chairman, motion was made by Member Herndon, seconded by Member Hart, that Member Moss continue as Vice Chairman for the Tazewell County Planning Commission by a vote of 5 to 0 with Member Moss abstaining from the vote and Member Asbury absent from the meeting, for the year of 2022 or until his successor is duly elected.

APPOINTMENT OF EXECUTIVE SECRETARY

Chairperson opened the floor for nominations for executive secretary to the Planning Commission. She made the nomination of Kimberly Hilbert. Being as there were no other nominations, motion was made by Member Moss, seconded by Member Herndon, and voted on by a vote of 6 to 0, with Member Asbury absent from the meeting, to close the floor for further nominations, and the Tazewell County Planning Commission does hereby appoint Kimberly Hilbert as the Executive Secretary for the year of 2022 or until her successor is duly elected.

SET REGULAR MEETING DATE & TIME

Chairperson Robinson stated that the current format is the second Thursday of the month at 6:30 P.M. and asked if anyone would like to make a change.

Upon motion by Member Moss, seconded by Member Hart, and voted on by a vote of 6 to 0, with Member Asbury absent from the meeting, the Tazewell County Planning Commission

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hereby sets the regular meeting date and time for the second Thursday of each month at 6:30 P.M. for the calendar year of 2022.

CONSIDERATION OF AGENDA & STAFF REPORT FORMAT TO MEMBERS

The Executive Secretary and Engineering Department request the format in which the Planning Commission members receive their agenda, minutes and supporting documents.

Upon motion by Member Herndon, seconded by Member Moss, and adopted by a vote of 6 to 0, with Member Asbury absent from the meeting, The Tazewell County Planning Commission hereby approves the agenda, minutes and supporting documents be sent to the Planning Commission Members in the format they desire for the 2022 calendar year:

Chairperson Robinson	Email
Vice-Chairman Moss	Email
Member Hart	Email
Member Asbury	Email
Member Addison	Email
Member Pauley	Email
Member Herndon	Email

APPOINTMENT OF SUBCOMMITTEES

Upon motion by Member Hart, seconded by Member Pauley, and adopted by a vote of 6 to 0, with Member Asbury absent from the meeting, The Tazewell County Planning Commission does hereby approve that the current Committee Members remain the same for the calendar year of 2022 or until a successor is duly elected. Members by Commission for the 2022 physical year:

COMPREHENSIVE PLAN:

2022 MEMBERS: MEMBER ADDISON & MEMBER MOSS

ALTERNATE: MEMBER HART

SUBDIVISION SUBCOMMITTEE:

2022 MEMBERS: CHAIRPERSON ROBINSON & MEMBER ADDISON

ALTERNATE: MEMBER PAULEY

CAPTIAL IMPROVEMENTS SUBCOMMITTEE:

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2022 MEMBERS: MEMBER MOSS & MEMBER HART
ALTERNATE; MEMBER ASBURY

ORPHAN ROAD SUBCOMMITTEE:

2022 MEMBERS: MEMBER MOSS & MEMBER HERNDON
ALTERNATE: MEMBER PAULEY

APPROVAL OF THE AGENDA FORMAT

Upon motion of Member Pauley, seconded by Member Hart, and adopted by a vote of 6 to 0, with Member Asbury absent from the meeting, the Tazewell County Planning Commission hereby approves the agenda with the deletion of Item 7a. E & S Plan Mabrey being removed.

APPROVAL OF THE DECEMBER 9th, 2021 REGULAR MEETING MINUTES

Upon motion by Member Herndon, seconded by Member Moss, and voted on by a vote of 6 to 0, with Member Asbury absent from the meeting, the Tazewell County Planning Commission does hereby approve the December 9th, 2021 Regular Meeting Minutes with correction being made on Page 5 under Member Concerns, should read Falls Mills not Abbs Valley.

ITEMS FOR CONSIDERATION

JUNKYARD APPLICATIONS:

DANDEE'S JUNKYARD APPLICATION

Kenneth Dunford, Jr., Director of Engineering stated that this is the yearly renewal application for an existing junkyard. The application fee and permit fee have been paid of \$550.00. Kenneth Dunford, Jr., has no issues and recommends approval of the application.

Upon motion by Member Herndon, seconded by Member Pauley, and voted on by vote of 6 to 0, with Member Asbury absent from the meeting, the Tazewell County Planning Commission does hereby approve the Auto Salvage and Junkyard Permit for Dandee's Inc. For the 2022 year.

FEE RECEIVED: 1/3/2022

ROGIC JUNKYARD APPLICATION

Kenneth Dunford, Jr., Director of Engineering stated that this is the yearly junkyard renewal application for an existing junkyard. The application fee and permit fee have been paid of \$550.00. Kenneth Dunford, Jr., has no issues and recommends approval of the application.

Upon motion by Member Pauley, seconded by member Herndon, and voted on by a vote of 6 to 0, with Member Asbury absent from the meeting, the Tazewell County Planning Commission does hereby approve the Auto Salvage and Junkyard Permit for John's Auto Salvage for the 2022 year.

FEE RECEIVED: 12/28/2021

DIRECTOR OF ENGINEERING REPORT

Nothing at this time.

SUBCOMMITTEE REPORTS

Nothing at this time.

COMPREHENSIVE PLAN

Mr. Dunford would like to set a time for the commission to meet before or after the planning commission meeting to work on the comprehensive plan. All of the census data is available now. Mr. Dunford has several options for working on the plan:

Option 1: Work session at the end of meeting by 30-45 minutes.

Option 2: If nothing is on the Agenda, not cancel meeting but, work on the Comprehensive Plan.

Option 3: Subcommittee meet monthly at 5:30 or rotate members with different sections to get a good expertise on the item being covered.

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The Planning Commission Members would like to have input from the Board of Supervisors. Emailed the contact information of all Planning Commission members and Board of Supervisors to each board.

Option 3 was chosen and the next Comprehensive Plan meeting will be on Thursday, March 10th, 2022 at 5:30 P.M. with the Comprehensive Plan Committee: Members: Addison and Moss, Kenneth Dunford, Jr., and Kimberly Hilbert, in the Board of Supervisor's Board Room.

CITIZEN COMMENTS

None at this time.

MEMBER CONCERNS

Member Pauley—Junkyard who owns it. Mr. Collins stated it goes back to 1987 Ordinance. Mr. Pauley would like Chase to research the deeds to see who owns the property and who is responsible

Member Herndon—Glad for the ground breaking on the student housing facility at the college. The fish farm bids solicited. Questioned what the college was doing to promote education for the jobs that will be needed for the hatchery.

Chairperson Robinson-Still had not received Mr. White's number. She stated that Member Asbury is out because of her reconstruction surgery.

ADJOURNED MEETING

Upon motion of Member Pauley, seconded by Member Hart, and adopted by a vote of 6 to 0, with Member Asbury absent from the meeting, the Tazewell County Planning Commission Reorganizational Meeting is hereby adjourned at approximately 7:10 p.m. until Thursday, April 14th, 2022 at 6:30 p.m.

Respectfully submitted:

Kimberly Hilbert

Kimberly Hilbert- Executive Secretary

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Ann Robinson – Chair Tazewell County Planning Commission

