

**VIRGINIA:** AT THE REGULAR MEETING OF THE TAZEVELL COUNTY BOARD OF SUPERVISORS HELD NOVEMBER 1, 2022 AT FOUR O'CLOCK P.M. IN THE TAZEVELL COUNTY ADMINISTRATION BUILDING, 197 MAIN STREET, TAZEVELL, VIRGINIA 24651

**PRESENT:** AARON GILLESPIE, CHAIRMAN  
SHANNA PLASTER, VICE CHAIRMAN  
MARGARET ASBURY, MEMBER  
ANDY HROVATIC, MEMBER  
CHARLES A. STACY, MEMBER  
C. MR. YOUNG, COUNTY ADMINISTRATOR  
CHASE D. COLLINS, COUNTY ATTORNEY  
SUSAN JEWELL, EXECUTIVE ASSISTANT  
MEMBERS OF THE PRESS: JIM TALBERT, CLINCH VALLEY NEWS/PRESS; WARREN HINKLE, THE VOICE

**ABSENT:** NONE

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Supervisor Aaron Gillespie called the regular meeting to order and presided with all members present.

The Pledge of Allegiance to the United States flag was led by Supervisor Stacy, followed by the invocation given by Supervisor Gillespie.

Supervisor Gillespie welcomed those in attendance and citizens who were participating by conference call. Citizens were able to call in and participate in the meeting by calling (425) 436-6388 and entering the access code 836650.

#### **AGENDA APPROVED AS AMENDED**

Upon motion of Supervisor Stacy, seconded by Supervisor Hrovatic and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves the November 1, 2022 agenda as amended.

#### **MINUTES APPROVED AS WRITTEN**

Upon motion of Supervisor Stacy, seconded by Supervisor Hrovatic and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves the minutes from the October 4, 2022 meeting.

#### **CONSENT CALENDAR**

Upon motion of Supervisor Stacy, seconded by Supervisor Gillespie and adopted by a vote of 5 to 0, the Tazewell County Board of Supervisors hereby approves the attached items presented as "Consent Calendar". The matters requiring the issuance of warrants shall be issued by the County Administrator in accordance with this action and converted to negotiable checks by the Treasurer of Tazewell County, Virginia.

## **ENGINEERING DEPARTMENT REPORT**

### **Kenneth Dunford, Director of Engineering**

Chase Collins announced that Mr. Dunford is unable to attend the meeting. Mr. Dunford had previously asked Mr. Collins to remind the Board that every six years the Board approves a comprehensive plan and a new plan will be presented for approval in 2023.

Mr. Collins also explained that the Planning Commission recommended that the Board consider taking Simmons Road into the county road system. Simmons Road is located off of Wardell Road in the western district of the county. Mr. Collins stated that the Planning Commission request that a public hearing be scheduled and all adjoining residents be notified and adopt an ordinance to take in that road into the county system.

Supervisor Hrovatic inquired about the cost of this project and if the cost is the responsibility of the County and expressed concern regarding this cost.

Upon motion of Supervisor Hrovatic, seconded by Supervisor Plaster and adopted by a vote of 5 to 0, the Tazewell County Board of Supervisors hereby agrees to schedule a public for the purpose of considering accepting Simmons Road into the county road system.

Eric Young asked that, just prior to the public hearing, Ken Dunford speak regarding the costs associated with the road adoption so that any residents that attend the public hearing will understand more about the project.

Amended motion:

Upon motion of Supervisor Hrovatic, seconded by Supervisor Plaster and adopted by a vote of 5 to 0, the Tazewell County Board of Supervisors hereby schedules a public with a brief presentation by Ken Dunford for the purpose of considering accepting Simmons Road into the county road system.

Supervisor Asbury interjected regarding the Planning Commission and the progress that they have made to develop the Comprehensive Plan and urged the Board members to attend a Planning Commission meeting to witness what is taking place for their respective district.

## **SPECIAL PRESENTATIONS**

### **Resolution for Regina Sayers**

Supervisor Gillespie noted that the Board planned to present a resolution to Regina Sayers of AASC; however, she was unavailable to come to the meeting tonight so the presentation will be deferred to the December meeting.

### **Recognition of new EMT certified deputies**

Sheriff Hieatt presented the second group of deputies to complete EMT certification. The Sheriff explained that this additional training is optional for the deputies and described the extensive certification process.

Supervisor Stacy presented EMT pins to each deputy and congratulated them on their accomplishments. Following the presentation, Supervisor Stacy explained that having more certified EMTs available helps alleviate an overtime issue within the rescue squads.

Virginia Cooperative Extension Agency

John Blankenship updated the Board on events in the agency and introduced Tammy Sparks, the new Youth Development Agent and Cathy Dalton, the new program assistant. Mr. Blankenship also acknowledged Donna Horne, the administrative assistant at the agency.

Ms. Sparks presented a slide show representing the plans she has for the youth programs.

**EXECUTIVE/CLOSED MEETING** – 4:30 pm

Eric Young requested that one of the A(1) Personnel in Maintenance topics be amended to A(1) Personnel at Animal Shelter.

Upon motion of Supervisor Stacy, seconded by Supervisor Hrovatic and adopted by a vote of 5 to 0, the Tazewell County Board of Supervisors hereby agrees amending the second listing of A(1) Personnel in Maintenance topic to A(1) Personnel at Animal Shelter.

Upon motion of Supervisor Plaster, seconded by Supervisor Hrovatic and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby amends the Executive Session agenda such that Project Skip will now be identified as Project Springboard, and moves into Executive Session including all persons necessary to conduct business in this session and enters into an Executive/Closed meeting, pursuant to Virginia Code Section 2.2-3711:

- ▶ A (1) Personnel in Maintenance
- ▶ A(29) Contract negotiations with PSA regarding Jonah water project
- ▶ A(29) Contract negotiations with Bluefield Sanitary Board for sludge disposal at landfill
- ▶ A (1) Personnel - County Attorney evaluation
- ▶ A(29) Contract negotiation with Buchanan County and VEDP for incentive agreement for Project Spring Board
- ▶ A (1) Personnel in Finance Department
- ▶ A (1) Personnel in Maintenance Department
- ▶ A(29) Contract negotiations with Four Seasons Paving
- ▶ A(29) SWCC and BU Scholarships
- ▶ A (3) Property disposition near Tazewell Middle School

**RETURN/CERTIFICATION/REPORT OF ACTION** – 7:10 pm

The Board of Supervisors returned to public session and Supervisor Gillespie read the following certification:

CERTIFICATION OF  
EXECUTIVE/CLOSED MEETING  
TAZEWELL COUNTY BOARD OF SUPERVISORS

WHEREAS, the Tazewell County Board of Supervisors has convened an executive/closed meeting on this date pursuant to an affirmative vote and in accordance with The Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 of the Code of Virginia requires a certification by the Board of Supervisors that such executive/closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Tazewell County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) that only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive/closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Tazewell County Board of Supervisors. The Chairman called for a roll call vote with the following vote hereby recorded.

The Chair called for a roll call Vote on the Certification:

Ayes: Five (5)

Nays: None (0)

Absent: None (0)

Absent during vote: None (0)

Report of Action: Three (3)

Mr. Collins made everyone aware that the following six (6) matters that will be taken up in a second Executive Session:

- ▶ A(1) Personnel in maintenance
- ▶ A(1) Personnel – County Attorney evaluation
- ▶ A(29) Contract negotiations with Buchanan County and VDEP for incentive agreement for Project Spring Board
- ▶ A(1) Personnel in Finance Department
- ▶ A(1) Personnel in maintenance at Animal Shelter
- ▶ A(29) Contract negotiations regarding Four Seasons Paving

Supervisor Gillespie add that the following will also be addressed in a second Executive Session:  
A(29) Contract negotiations with PSA regarding Jonah Water Project

**ACTION FOLLOWING EXECUTIVE SESSION**

The Chair asked if there was any action following Executive Session.

***Contract negotiations with Bluefield Sanitary Board for sludge disposal at landfill***

Upon motion of Supervisor Stacy, seconded by Supervisor Gillespie and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the

Tazewell County Board of Supervisors hereby approves the Sludge Disposal Agreement with the Bluefield Sanitary Board in substantively similar form as presented in Executive Session, subject to legal review and to forward the same to the Bluefield Sanitary Board for its review and consideration. A copy of the agreement is on file in the County Administration Office at 197 Main Street, Tazewell, VA 24651.

***Contract negotiations with PSA regarding Jonah Water Project***

Upon motion of Supervisor Hrovatic, seconded by Supervisor Plaster and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves and authorizes the Chairman to execute, the Interagency Agreement for the Project Jonah (Pure Salmon) Water/Waste Water Infrastructure Project between the Board and the PSA in substantively similar form as presented Executive Session, subject to legal review and to forward the same to the PSA for its review and consideration. A copy of the agreement is on file in the County Administration Office at 197 Main Street, Tazewell, VA 24651.

***Contract negotiations with PSA regarding Jonah Water Project***

Upon motion of Supervisor Hrovatic, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby authorize the Board to advance the remainder of the \$600,000.00 previously budgeted by the Board in the FY2023 budget for Project Jonah.

**CITIZEN COMMENTS SCHEDULED**

None were scheduled.

**UNSCHEDULED CITIZEN COMMENTS**

Tom Lester – 194 E. Hillcrest Drive, Cedar Bluff, VA 24609. Mr. Lester appeared on behalf of Senator Hackworth’s office to introduce Courtney Joseph from the Senator’s office and advised that she would be attending future Board meetings.

Chuck and Sharon Shinall – 335 Birmingham Road, Richlands, VA 24641

Mr. and Mrs. Shinall spoke on behalf of Friends of Tazewell County Cats, a newly formed 501©3 that raises money for the spay/neuter of feral cat colonies. They asked that the Board help fund more spay/neuter procedures to help decrease the number of cats.

**ADMINISTRATIVE/FINANCIAL/COUNTY PROJECTS UPDATE**

***Consider appointing a Flood Prevention Study Committee***

The Chair turned the floor over to Eric Young, County Administrator, for the administrative update.

Mr. Young began by speaking about the grant the County was award for a flood study for the Northwestern district and portions of the Northern district. He stated that a committee is necessary to help with information for the study. He asked the Board to designate two (2) members to be on the committee.

Upon motion of Supervisor Stacy, seconded by Supervisor Hrovatic and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby appoint Supervisor Asbury and Supervisor Plaster to serve on the Flood Prevention Study Committee.

***Proposed allocation of FY2022 ending balance (FY2023 beginning balance)***

Mr. Young presented a slide show explaining previous budget struggles and the state of the current budget. He explained that the ending balance shows a \$4.9m budget surplus, excluding ARPA money. His recommendation is to (1) put \$2m into a reserve fund, (2) return \$1m held for landfill to the landfill fund, (3) put \$1m into contingency and (4) put \$900,000.00 into capital contingency.

He advised that the Budget Committee recommends putting \$400,000.00 into capital contingency and dividing \$500,000.00 among each district for capital projects within each district. He advised that a capital project would be considered a building repair or improvement, such as painting or window replacement.

Supervisor Gillespie inquired as to how the \$500,000.00 will be allotted – as one large fund or divided among the district. He stated that there are multiple community centers in his district, each in need of repairs. He also inquired about the time frame in which the funds are to be spent/allocated. Mr. Young advised the money would be divided equally among each district, must be spent/allocated within the budget year and each expenditure would be voted on just as with any other district expenditure.

Mr. Collins advised that a public hearing is necessary to approve the budget committee's recommendation.

Upon motion of Supervisor Gillespie, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby request a public hearing regarding the proposed allocation of the FY2022 ending balance.

***Consider appropriations from Contingency***

***Tax sale proceeds*** - Mr. Young explained that when there is an excess of money following the sale of tax delinquent properties, that money reverts back into the general fund after a two year period if not claimed by any respondents named in the tax petition. The amount of \$38,000.00 has been ordered released into the general fund and Mr. Young suggests that amount be given to the IDA.

Supervisor Stacy expressed concern regarding the number of unsightly abandoned structures in the county, stating it is a negative distraction to tourists coming into the area. He also expressed concern regarding available housing for the number of employees that come into the county to work at the Project Jonah site.

Supervisor Stacy asked that Mr. Collins, County Attorney give a thorough explanation of the current ordinance regarding derelict structures in the county. Supervisor Gillespie also asked that the current ordinance be compared to local town ordinances regarding the same.

According to Mr. Young, the current ordinance is based upon a public safety issue and property owners are permitted to have their property look as good or as bad as they wish.

Upon motion of Supervisor Gillespie, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves allocating \$38,000.00 from unclaimed tax sale proceeds to the IDA.

***Volunteer Fire Chief Training*** - Mr. Young stressed the importance of training opportunities for the fire chiefs and recommended the amount of \$10,000.00 be given for that purpose.

Upon motion of Supervisor Plaster, seconded by Supervisor Gillespie and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves allocating \$10,000.00 for volunteer fire chief training.

***Minimum wage increase*** – Mr. Young stated this matter will be addressed at a later time.

***AEP rate increase request*** – Mr. Collins spoke regarding a proposed rate increase of approximately 15% by AEP.

Supervisor Gillespie stated he wishes the Board to respond in objection to the rate increase. Supervisor Stacy stated the Board should do so on behalf of the citizens of the county.

Upon motion of Supervisor Stacy, seconded by Supervisor Gillespie and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby orders that the Board file an official objection to the rate increase with AEP.

***Opioid settlement committee***

Mr. Young announced that the County has received funds from the Opioid settlement and will receive additional funds as well. He suggested the formation of a committee to help determine how to best allocate the money.

***Budget Committee***

Mr. Young suggested that a budget committee be selected and begin meetings earlier than in the past. The Board discussed which member would best serve the committee.

Upon motion of Supervisor Stacy, seconded by Supervisor Plaster and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby appoints Supervisor Hrovatic and Supervisor Gillespie to the Budget Committee.

***Consider purchase of a 2002 Freightliner tanker truck for Baptist Valley VFD***

Mr. Young said that when a fire apparatus purchase is necessary, the Board typically donates to the department to facilitate pricing and ease of purchase of the apparatus. Barry Brooks, EMS

Director, acknowledged that the tanker truck has been thoroughly checked out by the company offering it for sale and he feels confident it is worthy of purchase.

Upon motion of Supervisor Plaster, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves a donation in the amount of \$54,900.00 from the apparatus budget to Baptist Valley VFD for the purchase of a 2002 Freightliner tanker truck.

***Consideration to surplus a 2004 F250 Truck***

Mr. Young shared that TCSO desires to surplus a 2004 F250 truck (VIN 1FTSW31P14ED47902).

Upon motion of Supervisor Stacy, seconded by Supervisor Gillespie and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves the surplus of a 2004 F250 (VIN 1FTSW31P14ED47902).

***Starlink***

According to Mr. Young, the Board agreed last year to participate in a Starlink pilot program. Approximately \$100,000.00 from ARPA funds were used to supply internet free of charge to students in the Wardell area of the county. Starlink now has coverage to the entire county. Mr. Young said that free service was offered by Starlink for a period of two years, leaving one year remaining for that offer. The students initially receiving that offer can continue service at the end of the two year period at a cost of \$100.00 per month.

Supervisor Gillespie suggested sending the current student recipients a letter notifying them of the time remaining for the free service.

***Appointments***

***Wireless Service Authority***

The Chair ordered to defer the appointment of a member to fill the resignation of Rick Holman for the Wireless Service Authority until the December meeting.

***Promote Life Committee***

Upon motion of Supervisor Gillespie, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby appoints Rita Pauley French, Debbie White, Greg Harman, Doug Allen, Henry Johnson, Aaron Roberts, Faye Louthan, Phillip Peterson, Phillip Horton and Marc Brooks to serve on the Promote Life Committee.

***Clinch River Initiative Board***

The Chair ordered that the appointment to fill the vacancy left by John Absher's resignation on the Clinch River Initiative Board be deferred till the December meeting.

***Recreational Development Authority***



The Chair ordered that the appointment to the Recreational Development Authority be deferred until December.

## **BOARD CONCERNS**

### **Supervisor Asbury**

#### ***Graham High Football Boosters***

Upon motion of Supervisor Asbury, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby authorize \$300.00 from Northern district funds to the Graham Football Boosters for the purchase of a banner of support at Mitchell Stadium. The County Administrator is hereby authorized and directed to issue said warrant in accordance with this action and which said warrant will be converted to negotiable check by the Treasurer of Tazewell County, Virginia.

#### ***Golf Tournament***

Upon motion of Supervisor Asbury, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby authorize \$100.00 from Northern District funds to the Graham High School Football Boosters to sponsor a golf tournament hole. The County Administrator is hereby authorized and directed to issue said warrant in accordance with this action and which said warrant will be converted to negotiable check by the Treasurer of Tazewell County, Virginia.

#### ***Amonate Always***

Upon motion of Supervisor Asbury, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby authorize \$250.00 from Northern District funds to the Amonate Always to assist with the Amonate Always Christmas. The County Administrator is hereby authorized and directed to issue said warrant in accordance with this action and which said warrant will be converted to negotiable check by the Treasurer of Tazewell County, Virginia.

### **Supervisor Hrovatic**

#### ***Airport Update***

Supervisor Hrovatic gave an update on events at the airport. New runway lights have been installed and there are plans in the works for additional hangers to be built with groundbreaking in Spring 2023. There's also someone interested in offering a charter service/air taxi service.

#### ***Membership***

Supervisor Hrovatic noted that the County had allowed its membership in the Metallurgical Coal Association lapse and asked the Board to consider renewing the County's membership.

Upon motion of Supervisor Hrovatic, seconded by Supervisor Asbury and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby authorizes the amount of \$500.00 from Western district to the Metallurgical Coal Association for a year membership fee. The County

Administrator is hereby authorized and directed to issue said warrant in accordance with this action and which said warrant will be converted to negotiable check by the Treasurer of Tazewell County, Virginia.

**Supervisor Stacy**

**Rotary Club**

Upon motion of Supervisor Stacy, seconded by Supervisor Asbury and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby authorizes the amount of \$1,500.00 from Eastern district funds to the Bluefield Virginia Rotary Club for the community Christmas party. The County Administrator is hereby authorized and directed to issue said warrant in accordance with this action and which said warrant will be converted to negotiable check by the Treasurer of Tazewell County, Virginia.

**Supervisor Plaster**

**Shop with a Cop**

Upon motion of Supervisor Plaster, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby authorizes the amount of \$1,000.00 for the Shop with a Cop Program with Richlands Police Department. The amount of \$500.00 will come from Northwestern district funds and the amount of \$500.00 will come from Western district funds. The County Administrator is hereby authorized and directed to issue said warrant in accordance with this action and which said warrant will be converted to negotiable check by the Treasurer of Tazewell County, Virginia.

**Supervisor Gillespie**

Supervisor Gillespie inquired as to the process for naming a bridge after a veteran. Chase Collins, county attorney, advised that the process begins with a resolution being passed and sent to VDOT for signage.

**Email system update**

Eric Young updated the Board regarding the recent email issues, saying the problem seems to have been repaired and expects everyone should be able to access the email soon.

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**SECOND EXECUTIVE/CLOSED MEETING – 9:00 pm**

Upon motion of Supervisor Plaster, seconded by Supervisor Hrovatic and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby enters into an Executive/Closed meeting, pursuant to Virginia Code Section 2.2-3711:

- ▶ A(1) Personnel in maintenance
- ▶ A(1) Personnel – County Attorney evaluation
- ▶ A(29) Contract negotiations with Buchanan County and VDEP for incentive agreement for Project Spring Board
- ▶ A(1) Personnel in Finance Department
- ▶ A(1) Personnel in maintenance at Animal Shelter

- ▶ A(29) Contract negotiations regarding Four Seasons Paving
- ▶ A(29) Contract negotiations with PSA regarding Jonah Water Project

## **RETURN/CERTIFICATION/REPORT OF ACTION – 11:04 pm**

The Board of Supervisors returned to public session and Supervisor Gillespie read the following certification:

### CERTIFICATION OF EXECUTIVE/CLOSED MEETING TAZEWELL COUNTY BOARD OF SUPERVISORS

WHEREAS, the Tazewell County Board of Supervisors has convened an executive/closed meeting on this date pursuant to an affirmative vote and in accordance with The Virginia Freedom of Information Act; and

WHEREAS, 2.2-3711 of the Code of Virginia requires a certification by the Board of Supervisors that such executive/closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Tazewell County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) that only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive/closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Tazewell County Board of Supervisors. The Chairman called for a roll call vote with the following vote hereby recorded.

The Chair called for a roll call Vote on the Certification:

Ayes: Five (5)

Nays: None (0)

Absent: None (0)

Absent during vote: None (0)

Report of Action: Three (3)

### **ACTION FOLLOWING EXECUTIVE SESSION**

The Chair asked if there was any action following Executive Session.

#### ***Contract negotiation with Buchanan County and VDEP for incentive agreement for Project Springboard***

Upon motion of Supervisor Hrovatic, seconded by Supervisor Plaster and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves the Performance Agreement with Coronado regarding Project Springboard in substantively similar form as presented in executive session, subject to legal review and forward the same to the IDA and to Project Springboard for their review and consideration. The board also authorizes the Chairman to execute the same. A

copy of the agreement is on file in the County Administration Office at 197 Main Street, Tazewell, VA 24651.

***Personnel in Finance Department***

Upon motion of Supervisor Plaster, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approve to move/reclassify the Following positions:

1. Grants Accounting: reclassify from Admin I to Admin II
2. Accounts Payable Clerk: reclassify from Admin III to Admin II and change title to "Accounts Payable and Budget Clerk"

***Personnel – Animal Shelter***

Upon motion of Supervisor Asbury, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves that the Board add a full-time position of General Laborer at the Animal Shelter and eliminate the position of Crew Leader II in Maintenance.

***Personnel – County Attorney Evaluation***

Upon motion of Supervisor Asbury, seconded by Supervisor Stacy and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby approves the amended employment contract for the County Attorney as discussed in executive session and authorize the Chairman for his signature. A copy of the contract is available in the County Administration Office at 197 Main Street, Tazewell, Virginia 24651.

***Other business***

Supervisor Hrovatic suggested the formation a county facilities committee/building committee.

Mr. Young asked if the Board desires to schedule dinner with the county department supervisors just prior to the December meeting. The Board members and Mr. Young suggested dining at a nearby restaurant and start the December meeting a bit later than usual.

**ADJOURN**

Upon motion of Supervisor Stacy, seconded by Supervisor Hrovatic and adopted by a vote of 5 to 0, with all members present and voting in favor thereof and no one against the same, the Tazewell County Board of Supervisors hereby adjourns until 5:30pm December 6, 2022.

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Aaron Gillespie, Chairman

by: SJ

cc: Arlene Matney, Kim Beckner, David Larimer, Ginny Dawson